



HELNA ELDHO

I'm an organized and hardworking fresher searching for a responsibility role where I can get practical experience and ensure that my interpersonal abilities can help a firm emphasis on customer happiness and experience reach its goals.

EXPERIENCE

- Diploma in Medical Record Technician
M O S C Medical College, Kolenchery
- Done a One Month Job training in
Welcare Hospital, Vytilla

SKILLS

- Executive Team Leadership
- Strong verbal communication
Adaptability
- Risk Handling
- Project management and Time
management
- MS Office :- Word, Powerpoint,
Excel

LANGUAGES

- English
- Malayalam
- Hindi
- Tamil

EDUCATION

2014
10th Grade (80%)
Parama Bhattara Kendriya
Vidhyalaya, Vadayambadi
2015-17
12th Grade (80%)
Rajarshri Memorial
Secondary School,
Vadavucode, Ernakulam
2017-2017(70%)
CET college, Airapuram

PERSONAL DETAILS

D.O.B : 13-03-1998

Gender : female

CONTACT

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