



Oshian Unni

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PROFESSIONAL SUMMARY

I would like a career that gives me rich exposure through diversity and working with people of High caliber. I would constantly look out for challenges, which would help me to achieve my personal and professional goals.

CORE QUALIFICATIONS

- Interpersonal skills
- Managerial skills
- Motivational skills
- Leadership abilities

LANGUAGES

- English
- Malayalam

EXPERIENCE

07/2019 - 01/2020

Ozone Ventures | Cochin, India
HR Executive

- Helped solve conflicts, disputes and concerns, offering practical and smart solutions.
- Spearheaded company's talent acquisition and recruitment processes.

07/2017 - 06/2019

ToughGlass India PVT LTD | Cochin, India
HR Executive

- Conducted in-depth employee assessments to determine the training required for more efficient operations.
- Supported the design and development of benefits, pensions, and other packages for employees.
- Closely monitored operations to ensure employees comply with relevant laws, regulations, and workplace policies.

04/2016 - 06/2017

Huawei Telecommunication Pvt Ltd
HR Executive

- Supported the hiring processes within the company, dealing with matters including writing adverts, reviewing CVs, and interviewing and selecting candidates.
- Supported and delivered compliant, accurate monthly payroll and associated pension schemes.

EDUCATION

2016

Mahatma Gandhi University | Nirmala college, Muvattupuzha
MHRM
GPA: 85

2014

Mahatma Gandhi University | St.Mary's college, Thuruthiply
BBA
GPA: 74