# Akhil .K. Joseph

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PIN: 682020



## **INTRODUCTION**

I want to succeed in a stimulating and challenging environment. Looking to associate with a vibrant organization, to fully utilize my knowledge, skills and contribute to overall growth of the organization.

## **STRENGTHS**

- Hard working
- Adaptability
- Able to learn new jobs/tasks quickly
- Team Player
- Patient and Active Listener

## **EDUCATIONAL QUALIFICATIONS**

#### Graduation

Bachelor of Arts (BA) from MG University 2012-2015. (Course Completed)

#### • 12<sup>th</sup> Grade

Sacred Heart School, Thevara Kochi, Kerala, India

#### • 10<sup>th</sup> Grade

C.C.P.L.M.A.I.H.S Perumanoor Kochi, Kerala, India

#### PAST EMPLOYMENT

## <u>Aabasoft Technologies Pvt Ltd</u>

Customer Service Executive (2017 -2020)

#### **KEY RESPONSIBILITIES**

- To ensure that customers make regular payment.
- Follow up if any payment due from customers.
- Handle customers with their queries.
- To provide customers with details regarding the products and services provided by the company.
- To ensure customer satisfaction.
- Closely working with the team leader and following his lead for the smooth working of the organization.

### **ACHIEVEMENTS**

Has Represented National Team at the AFC U-13 football Championship in Dhaka, Bangladesh.

Was selected to the U-14 National team Camp in Kolkata.

Has represented Kerala team in the 31<sup>st</sup> Sub-Junior National football championship held at Punjab.

Has represented Kerala state team in the 47 th Junior National football championship held at Kolkata.

Has represented the Kerala team in the AIFF U-13 Championship held at Chennai.

Has represented the Kerala state team in the AIFF U-14 Championship held at Chandigarh.

Has represented the Kerala state team and also lead as their captain in the AIFF U-14 Championship held at Goa.

Participated in the 55<sup>th</sup> National School Football U-17 Tournament in 2009.

Has received Gold Medal for the best player in Kerala in the year 2008 & 2009.

## **HOBBIES**

- Listening to Music
- Travelling
- Socializing with friends and family
- Playing Football

## **LANGUAGES KNOWN**

- English
- Malayalam
- Hindi

I hereby declare that all statements made by me are true and best of my knowledge.

Thanks and Best Regards

Akhil. K. Joseph