



Shenoj Jacob

Contact

✉ shenojjacob96@gmail.com

☎ +91 9636331908

📍 Permanent Address : kottappurathu House, Muthupezhumkal P.O, Konni, Pathanamthitta, Kerala.

Present address : Parakalod Building, Eraviperoor P.O, Thiruvalla, Pathanamthitta

📱 Shenoj Jacob

Personal Details

- Date of Birth : 13/05/1996
- Nationality : Indian
- Marital Status : Single

Skills

Handle a huge Amount of Cash	100%
Accounting	100%
Communication	80%
Computer Skills	80%
Accuracy	100%

Language

- English
- Malayalam
- Hindi
- Tamil

Objective

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

Experience

- **Daffodils English Medium School, April 2017-November 2019**
Chittorgarh, Rajasthan. /
Assistant Accountant and Cashier
Cash Handling
Day to Day report
Salary and Incentive
- **SKS Bajaj Auto Enterprises, December 2019-March 2021**
Pathanamthitta, Kerala. /
Assistant Accountant and Cashier
Cash Handling.
Maintain the general ledger.
Control of Inventory.
Day to day reports.
Supporting sales.

Education

- **Mohanlal Sukhadia University, Udaipur, Rajasthan 2021**
Master of Commerce
- **Mohanlal Sukhadia University, Udaipur, Rajasthan 2018**
Bachelor of Commerce
- **Board of Senior Secondary Education, Rajasthan 2015**
Higher Secondary
- **Board of Senior Secondary Education, Rajasthan 2013**
Secondary

Computer Literacy

- MS Office
Tally ERP 9.6 with GST