

RESUME



Permanent Address Contacts

SUCHITHRA RAJEESH

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Palluruthy, Cochin-

682006Kerala

Career Objective

To be associate with a progressive and innovative Organisation that gives scope to apply my knowledge and skills, and to be part of a team that dynamically works towards the growth of the Organisation.

Professional Experience

- 3 YEAR EXPERIENCE IN **CLERK** AT DOCUMENT WRITING OFFICE MATTANCHERY
- 2 YEAR EXPERIENCE IN **DATA ENTRY OPERATOR AND OFFICE STAFF** INKATTARIBHAG NAVAL BASE
- 4 YEAR EXPERIENCE IN **DATA ENTRY AND BILLING COME OFFICE STAFF** AT AABHA LOUVERSKADAVANTHRA
- CURRENTLY WORKED IN SWASTI INTERIORS MG ROAD AS **CUSTOMER RELATIONSHIP EXICUTIVE**

Accademic

- SSLC - Board of Public Examinations Kerala - 2005
- PLUS TWO - Board of Higher secondary Examinations - 2007

Technical Expertise

- ❖ Basics of Computer

Personel Attributes

- ✓ Good communication skill
- ✓ Good Listener
- ✓ Team facilitator
- ✓ Extreme dedication
- ✓ Time management skills

Personel profile

Name : SUCHITHRA RAJEESH

Date of Birth : 11/06/1989

Sex : Female

Religion : Hindu, Ezhava

Nationality : Indian

Martial status : Married

Language proficiency : English, Malayalam

Declaration

I hereby declare that the information that furnished above are true and correct to the best of my knowledge and belief.

Place : Palluruthy

SUCHITHRA RAJEESH

Date :