

Arshamol P A

A BA Graduate from Mahatma Gandhi university Kottayam with strong academic achievement. Possess communication and transcribing skills with fluency in English, Malayalam, Hindi and Tamil with full professional proficiency . Keen to pursue a career in Medical Transcription or as a Trainer in Medical Transcription.



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EDUCATION

Degree	Institution	CGPA/%
Professional Diploma in Advanced Medical Transcription	Kerala State Electronics Development Corporation	B grade
BA English Language and Literature	Mar Athanasius college Kothamangalam(2016-2019)	7.14
Senior secondary	St.Augustine's GHSS Kothamangalam	80%
Secondary	St.Augustine's GHSS Kothamangalam	91%

SKILLS

- Content writing skills
- Proofreading / grammar checking
- Fast learner
- Flexibility/ Adaptability
- M S Office (Word, Powerpoint, Excel)
- Excellent communication skills

PROJECT

- Feminism in "Sugandhi Alias Andal Devanayaki".
- Study on Social Reformation.

EXPERIENCE

- Have done various seminars in my college days.
- Had the experience in teaching as a tuition teacher for the students upto the tenth standard.

LANGUAGES

- English
- Malayalam
- Hindi
- Tamil

INTERESTS

- Reading
- Writing
- Photography
- Traveling

