



**MR. FENIL THOMAS**  
**( Staff Nurse )**  
**Graduate in Nursing,**  
**with**  
**12 years of Clinical Experience**  
**and**  
**8 years of Teaching Experience,**

# **FENIL THOMAS**

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## **Career Objective**

Leveraging and developing my skills and knowledge to maximize the value added to my organization thereby meeting the two-pronged goals of facing intellectual challenges and growing in my professional career.

## **Professional Profile**

- ⇒ **12 years of Clinical Experience in Critical Care Department.**
- ⇒ **8 years of teaching Experience as Trainer, Educator and Instructor.**
- ⇒ **American Heart Association certified BLS Instructor (eCard Code 215617012142)**
- ⇒ **American Heart Association certified ACLS Instructor (eCard Code 215637700081)**
- ⇒ **American Heart Association certified BLS/ACLS Instructor (ID - 1909000397)**
- ⇒ **Freelancer Instructor for Cooperate Training, AHA and Non AHA Courses**
- ⇒ **Emergency and Ambulance trained Nurse**
- ⇒ **Basic / Advance Trauma Life Support trained Nurse**
- ⇒ **I.V Cannulation trained Nurse**
- ⇒ **Ward Instructor**
- ⇒ **Induction Program Instructor**
- ⇒ **TTT (Train the Trainer) and TOT (Training of Trainer) Instructor**
- ⇒ **Emergency Medical Technician Educator**
- ⇒ **Nursing Aids Educator**
- ⇒ **HOD of Nursing aid Training Department**
- ⇒ **Strives for quality and applies process and discipline towards optimising performance**
- ⇒ **Team leader/member with strong patient care, analytical, problem solving & organisational abilities.**
- ⇒ **Completer-finisher; checks and follows up - immaculate record-keeper**
- ⇒ **KERALA NURSES AND MIDWIVES COUNCIL - Reg No. KL02201702168**
- ⇒ **Home care Nurse on urgent/routine basis.**

## Clinical Experience/ Organisational Scan

- As a **Home Care Nurse and Blood Sample Collector** in, Kerala, India .
- From : 30th Jan 2018 To : Still now
- As a **Senior Staff Nurse in Emergency Ward, Ambulance and EMS Coordinator in BLK Super Speciality Hospital**, Pusa Road, New Delhi, India .
- From : 18th Nov 2011 To: 28th Feb 2014
- As a **Senior Floor Staff Nurse in Emergency Ward, EMS Coordinator in Shreya Hospital**, Shalimar Garden Ext-1, Ghaziabad, UP, India .
- From: 24th Aug 2009 To: 15th Nov 2011
- As a **Senior Floor In Charge in ICU ward in Narinder Mohan Hospital**, Mohan Nagar, Ghaziabad, UP, India .
- From : 10th March 2007 To: 10th Aug 2009
- As a **Senior Staff Nurse in ICU ward in Max Hospital** Noida, UP , India .
- From : 20th Nov 2002 To 10th March 2007
- As a **Staff Nurse in Emergency/ICU Dept. in Ambay Hospital**, Lajpat Nagar, Sahibabad, Ghaziabad UP, India .
- From : 26th Aug 2002 To : 20th Nov 2002

## Areas of Exposure

### Customer Relations

- Render comprehensive and efficient service to the patients who are coming to the unit and focus on holistic approach.
- Active **Team member** of hospital code team
- Assist doctors in resuscitation of patients in emergencies
- Taking complete care of critical patients on ambulance services
- Carry out doctor's orders intelligently, accurately and promptly with proper documentation.
- Regular view to ensure complications are detected and dealt with promptly.
- Report any abnormal changes, laboratory results and patient's hemodynamic status.
- Administer medication including Intravenous Infusions following hospital procedures.
- Indent of different articles for unit
- Consolation and psychological support to patients and relatives
- Collecting and sending different types of samples for investigations
- Maintaining patent airway, suctioning, changing position and oxygen administration to patients
- Providing healthcare education to patients and their relatives
- Orientation of student nurses and new staff
- Coordinating with Different Dept .for various aspects.
- Responsible for handling Department calls, dealing with walk- in patients.
- Work as an independent health care provider on ambulances.
- Assisting Senior Doctors in their personal as assistant to them.
- Supervise and coordinate activities of staff Review and answer correspondence of queries
- Improve and maintain delivery of the health service by planning the services
- Manage staff in areas such as cleaning, safety, maintenance, records
- Participate in the promotion of occupational health and safety management within the organization.

### **Client Servicing**

- Handling Customer Complaints to give them prioritise service.
- Ensuring Customer complaint and queries are resolved and updated on time.
- Attend to enquiries from clients face-to-face, via email and over the phone, and provide accurate and timely.
- Assessing the customer feedback, evaluating areas of improvements for evolving newer growth patterns of the brand.
- Maintaining excellent professional relations with clients to generate avenues for additional business.

## Teaching Experience/ Organisational Scan

- As a **Freelancer Instructor, Cooperate Trainer** for **FR, Non AHA and AHA** Training
- From : 15th Feb 2021
- As a **Instructor in Career Academy** for, **Cooperate Trainer, Non AHA and AHA BLS/ ACLS**, Amprayil Buildings, YMCA Jn. T.K.Road Thiruvalla, Kerala, India .
- From : 15th Dec 2017 To: 15th Feb 2021
- As a **HOD for Nursing Aid Department, EMT/ Foundation Trainer.** in **VIVO Healthcare Private Limited**, DLF City club, DLF City Phase-4 Gurgaon, Haryana, India .
- From: 7th Dec 2015 To: 31st March 2017
- As a **Clinical Instructor in Vidyanta Skill Institute Pvt. Ltd**, Institutional Area, Gurgaon, Haryana, India
- From : 10th March 2007 To: 10th Aug 2009

## Areas of Exposure

### Customer Relations

- Preparing the PPT based on curriculum along with videos
- Preparing the class for Hand Based Training practical class
- Preparing the PPT based on Curriculum, Lesson Plan, Schedule along with videos
- Prepare printed material(Books and skills book) as per curriculum and NOS
- Conducting classes, assist the students on Hand Based Training classes and prepare the classes for Practical
- Conducting classes based on curriculum
- Arranging and maintain equipments for teaching
- Maintain and record attendance of students
- Evaluating and Maintain progress Reports of students( Attendance, Assessment and Soft Skill Score)

### Client Servicing

- Conducting PTM- Parents teacher Meeting
- Prepare Question paper for Weekly and Final Assessment
- Assist in conducting Internal and External Exam Evaluate the result and plan for remediation Exam
- Evaluate and Assist in Certification
- Coordinate with the Training Team and resolve any technical/ clinical issue
- Collecting the Daily, Weekly, Monthly training and Internship Report
- Compiling the reports and sending it to the Training Director
- Schedule the Trainers training centers
- Surprise Visit to Center for Quality Check and Audit
- Rotations of Centers for training as schedule and manage in crisis time.
- Recording and Maintain the Work Profile of new employee and co-workers.
- TOT (Train the trainer/ Training of Trainer)
- Telephonic Technical Interviews for shortlisted Candidates

## **AREA HANDLED**

- **CIAS Healthcare Stimulation Instructor**
- **AHA BLS/ACLS Instructor**
- **Cooperate Trainer for FR, BLS, ACLS and Soft Skills,**
- **Trainer for OSCE, CBT, RN Exam**
- **PMKVY PROJECT for Diet Assistance, Diabetes Educator, GDA and HHA,**
- **HSSC/NSDC Trainer for Foundation Course**
- **HSSC/NSDC Trainer for Main Course like EMT/Advance EMT,GDA, HHA**
- **TTT-Train the Trainer for the new employee / TOT- Training of Trainer for old employee**
- **In-service education in Medanta for Fresher and Experienced Nurses, GDA**
- **In-service education in Medanta for Nurses in Advance Critical Care**
- **STAR PROJECT for GDA, EMT**
- **MANAS PROJECT for HHA,GDA**

### **\*Academic Credentials**

- **POST BSC NURSING from Rajiv Gandhi university Karnataka State, India in 2021.**
- **Diploma in General Nursing & Midwifery from KSDNEB in 2002**
- **Passed 12<sup>th</sup> from Central Board of Secondary Education in 1999.**
- **Passed 10<sup>th</sup> from Indian Certificate of Secondary Education in 1997.**

### **KEY SKILLS**

- **Advance cardiac life support(ACLS) and Basic Life Support provider (BLS) certificates from American Heart Association**
- **AHA Instructor (2021 Updated) of Advance cardiac life support(ACLS) and Basic Life Support provider (BLS)**
- **Specially trained to transfer critically ill patients by road as well as Air ambulance with all life support**
- **Computer-proficient performer with expertise in MS Office and HIS Software (Hospital Information System )**
- **Effective Patient Relationship and Public Relation Skills**

### **Personal Dossier**

**Father's Name** : **Mr. SUNNY THOMAS**

**Nationality** : **Indian**

**Marital Status** : **MARRIED**

**Date of birth** : **06 AUGUST 1980**

**Language Known** : **English, Hindi, Malayalam, Kannada**

**Hobbies** : **Listening Music, Reading Books, Driving & Travelling**

**Address** : **Chelakuzhyil House, Kozhimala –P.O  
Thiruvalla–Via, Pathanamthitta – Dist.  
Kerala -689541**

**The aforesaid statement is authentically & genuinely represented to the best of my knowledge.**

**FENIL THOMAS**