# **CURRICULAM VITAE**

#### JIJI ANILKUMAR

H No: 18/1566 Pallichal Road Thoppumpady Cochin-682005

Mob: 9497026066

Email: devijiji.2010@gmail.com

### **CAREER OBJECTIVE**

Contribute to a dynamic growing organization where my strong analytical, interpersonal skills and hard work will have a sufficient impact. The optimal position will provide professional growth and opportunities to Contribute.

# **ACADEMIC QUALIFICATIONS**

Sl. No	Qualification	Board/University	Year
1	B.A Economics	M.G.University	Mar 2008
	Plus Two	Board of Higher Secondary	
2	(Humanities)	Examination, Kerala	Mar 2005
		Board of Public Examinations,	
3	S.S.L.C.	Kerala	Mar 2003

# **Computer Literacy**

- ➤ Microsoft Office
- ➤ Microsoft Excel

### **WORK EXPERIENCE**

- ➤ Worked as an Data entry & MIS for 10 years in Club Mahindra Holidays (from 2009 to 2019)
- ➤ Worked as Jr.Service Coordinator for 1 Year in Cyrix Healthcare Pvt Ltd (2019 to 2020)
- ➤ Working as MIS Executive in Coffeeday beverages Pvt Ltd.

### PERSONAL DETAILS

Age & Date of Birth : 34, 31/12/1987

Husband's Name : Praveen .S

Religion/Caste : Hindu/Ezhava

Sex : Female

Nationality : Indian

Marital Status : Married

Languages known : Malayalam, English, Hindi

#### **DECLARATION**

I do hereby declare that all facts stated above are true and correct in the best of my knowledge and belief.

Place: Cochin

Date: