

RAVEENA CR

Objectives

To succeed in an environment of growth and excellence and earn a job which provides me satisfaction and self development and help me to achieve organizational goal. Determined individual seeking a job as Sales Representative; bringing highly effective communication skills, demonstrable persuasion and negotiation skills, and ensuring consistent achievement of sales targets

PROFILE SUMMARY

Customer Relationship Managers are responsible for maximizing customer loyalty and business performance. **2 + YEAR** of experience in buying and selling international calls. Understood the customer requirement and provided them with customized plan and programs. performed other administrative duties on a daily basis.

EXPERIENCE SUMMARY



Flavien International Cooperation, Ernakulam

Working as “ CRM cum OFFICE ADMINISTRATIVE ”for 2 years
(JULY 2019 to FEB 2021)

- Buy and sell international calls.
- Assist with day to day operations of the HR functions and duties
- Compile and update employe records (hard and soft copies)
- Schedule meeting and examinations by cording appointments.
- Manage company's network carrier partners and liaise with internal Departments to serve and manage carrier partners relationship
- There are certain interpersonal skills that a CRM manager has to Possess in order to ensure effective execution of his duties.
- Reporting to the director of marketing.
- Assist in payroll preparation providing relevant data (absences leaves,
- Lead generation and converting them to customers
- ability to create strong, meaningful, and long-lasting relationship.
- Communicate with public services when necessary.

ACADEMIC QUALIFICATION

MBA

APJ ABDUL KALAM UNIVERSITY
TECHNOLOGICAL (HR & MARKETING)
MANGALAM COLLEGE ETTUMANOOR (2022)



CONTACT DETAILS

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LANGUAGES KNOWN

ENGLISH

MALAYALAM

TAMIL



