

RESUME

MINTU JOY. K
VALIYAPARAMBIL (H)
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CAREER OBJECTIVE

To get a full-time position in an organization where my technical and personal skills can contribute to the growth of the organization and in the process, quench my thirst for technical curiosity.

EDUCATIONAL QUALIFICATION

Qualification	School/College	Board/Univ.	Percentage of mark/Class	Year of passing out
M.Com	Tandem College	MG university	Second class	2016
B.Com(Taxation)	Tandem College	MG university	First class	2014
Plus Two	Govt. Girls High School, EKM	MG university	77%	2011
SSLC	Govt. Girls High School, EKM	Kerala State	75%	2009

COMPUTER KNOWLEDGE:

Course : CCCA & Tally (Certificate Course in Computer Application)
Year : 2015- 2016

PERSONAL SKILLS:

- Ability to take on challenges, work under pressure, dedication towards work and a good team player.
- Office management & co-ordination.
- Good Technical Knowledge
- Highly adaptable and self-motivated.

PERSONAL PROFILE

Name	:	Mintu Joy.K
Father's Name	:	Joy P.A
Husband's Name	:	Joseph Abraham
Date of Birth	:	01-06-1994
Gender	:	Female
Marital Status	:	Married
Religion	:	Christian
Languages Known	:	Malayalam & English

DECLARATION

I declare that the above mentioned particulars are true to the best of my knowledge. And I bear the responsibility for the correctness of the above-mentioned particulars.

22 NOV 2021 (MINTU JOY.K)