



# BHAGYA MERCY JACOB

HOSPITAL ADMINISTRATOR

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DOB :13 MAY 1995

VAZHEPARAMBIL HOUSE KANJIRAPPALLY KOTTAYAM KERALA

## Qualification: MBA in Hospital Management

### Profile

Versatile and solutions-oriented management professional with extensive experience that includes administration in healthcare care environments. Background includes operations, patient care, co-ordination. Solid record of conducting thorough investigations and developing detailed reports to facilitate strategic decision making.

### Experience

- Administrator- (2020-Present)

#### AHALIA FOUNDATION EYE HOSPITAL-KOTTAYAM

- Administration (Operations) Trainee(2019)

#### ASTER WAYANAD SPECIALITY HOSPITAL

Approximately 2 years of experience as a Hospital Administrator with expertise in facilitating several medical functions to ensure world-class standards of patient care, better brand name and revenue. Also adept at handling administrative functions in a hospital involving vendor management, financial management. Ability to roll out innovative hospital administrative strategies to assure apex level of healthcare delivery. Motivation based management style to extract the best from the team members.

### Education

<b>COURSE</b>	<b>COLLEGE</b>	<b>BOARD/ UNIVERSITY</b>	<b>YEAR OF PASSING</b>	<b>%</b>
<b>MBA</b>	BHARATHIAR	BHARATHIAR	2018	80%
<b>HOSPITAL</b>	MEDICAL	UNIVERSITY		
<b>MANAGEMENT</b>	MISSION	COIMBATOR		
<b>NT</b>	BANGLORE	E		
<b>BCOM</b>	ST ANTONYS	MG	2016	86%
<b>COMPUTER</b>	COLLEGE,	UNIVERSITY		
<b>APPLICATIONS</b>	KANJIRAPPA	KOTTAYAM		
<b>NS</b>	LLY			
<b>12th</b>	GVHSS PONKUNNA	BOARD OF HIGHER	2013	84%
	M,	SECONDARY		
	KOTTAYAM	EXAMINATION		
		N		
<b>10 th</b>	<b>St. Marys</b>	<b>KERALA</b>	<b>2010</b>	<b>75%</b>
	<b>GHSS,</b>	<b>STATE</b>		
	<b>KANJIRAPP</b>	<b>BOARD</b>		
	<b>ALLY</b>			

### Skills

- Team management - Risk management -Highly organized
- Customer interaction - Resource allocation -Report Preparation
- Problem Solving -Communication and listening skills
- Opportunity assessment -Interpersonal communication.

### DECLARATION:

I hereby affirm that the information furnished above is true to the best of my knowledge and my belief.

Date:30.01.2021

Place :Kanjirappally, Kerala

Bhagya Mercy Jacob