



**ARUN S
KUMAR**

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CAREER OBJECTIVE

Seeking a suitable position commiserating my experience and qualification in order to utilize my skills effectively for professional growth.

SKILLS

- Operating Systems : Windows 10
- Applications : Microsoft Office , Excel, Word, PowerPoint, Tally, Autocad
- Experience : Accounting

ACADEMIC QUALIFICATIONS

EXAM/DEGREE	YEAR	NAME OF INSTITUTE	PERCENTAGE
B.Com	2015-2018	Vidhyadeepam College Tripunithura (Private) (Under MG University)	58%
12th NIOS(Commerce)	2015	Vidhyadeepam College Tripunithura (Private)	55%
Diploma in Mechanical Engineering	2009-2012	Skiltek Education Institute	Course Completed
10th Board	2009	VHSS Irimbanam	55%

WORK EXPERIENCE

- Presently I am working as a Business Associate in ASTORIA NIDHI LTD.
- Two years experience as an Accountant in DESIGN HIGH CONSTRUCTIONS & ENGINEERS.
- One year experience in BPO at EXONERATE TECHNOLOGY.
- Six months Experience as Business Executive in KLM AXIVA FINVEST LTD.
- Two years experience as an Accounts Assistant in MINI MUTHOOTTU NIDHI LTD.
Works includes Filing, Posting, Mailing, Payroll & All Bank Transactions.
- One year experience as a Sales Executive in MGF HYUNDAI LTD.

PERSONAL QUALITIES

- Pleasing manners and well disciplined
- Interested in meeting people, creating and maintaining good relations
- Quick learner and active team player
- Positive attitude
- Hard working,
- Dedicated and result oriented

PERSONAL PROFILE

Name	: Arun S Kumar
Gender	: Male
Date Of Birth	: 04-09-1993
Father Name	: Sasi Kumar G.
Nationality	: Indian
Languages Known	: English, Malayalam, Hindi, Tamil
Permanent Address	: Aswathy House, Elamanagramam, Thamarakulangara Road, Tripunithura P.O. 682301, Kochi, Kerala, India

EXTRA CURRICULAR ACTIVITES

- Active participation in cultural programs at College
- Active participation in Sports

DECLARATION

I hereby declare that above information is correct to the best of my knowledge and belief.

Place :KOCHI

Arun S Kumar

Date :23.04.2022