

RESUME

MANJUKRISHNAN O. G

Orathottil(H)Thokkupra p.o

Idukki (Dist)

Pin:685565

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Objective:

To pursue a challenging career in a reputed organisation in a way that I can update my knowledge and skills and can serve for myself and the society. My interests are in the fields of public service and teaching.

Professional Summary

- Doing P.G (Sociology)
- Specialization; B. C .A
- Total Month of Experience: **21 months.**
- 11 months experience in Muthoot Fincorp Ltd Thokkupara.
- 2 month experience as teaching faculty and office staff in a private firm, Adimaly.
- 8 months experience as guest relation executive in a private firm.

Academic Qualifications:

- **Diploma in Financial Accounting** at relent cyber college adimaly (2018-2019)
Distinction
- **Diploma In Fashion Designing** at Relent cyber college Adimaly (2015-2016)
First class
- **Bachelor Of Computer Application (BCA)** at NSS College Rajakumari (2011-2014)
Mahatma Gandhi University (59.25% Mark)
- **Higher Secondary** at G.V.H.S.S Kunchithanny (2009-2011) Board of Higher Secondary
Examination, Govt. of Kerala (73% Mark)
- **SSLC** at St. Sebastian High School Thokkupara Idukki (2009) Government of Kerala
(75%)

Technical Proficiency

- Operation Systems: Windows XP, Windows 7
- Microsoft Office (Office suite)
- Tally,Gst

Personal Ability:

- Good Communication Skills
- Able to Work Independently And With The Team
- Hardworking, goal-oriented, Adaptive, Sincere and Supportive
- Willingness to learn

Personal Profile:

Name : Manjukrishnan O.G.
Date of Birth : 02/12/1993
Nationality : Indian
Marital Status : Married
Languages Known : English, Malayalam and Tamil

Declaration

I hereby declare that the above-mentioned information is true and correct and I bear the responsibility for the correctness of the above-mentioned particulars.

Date: 21/07/2021

Place: Ambazhachal

Manjukrishnan O.G