

RESUME

SANJANA.S

Email:

sanjana221992@gmail.com

Phone No: 0484-2225751

Mobile No: 08281430802

Communication Address:

Padamalayam Panayapally
Thopumpady Kochi
Kerala,
India.
Pincode:682002

Personal Details:

Date of Birth : 14/05/1993

Sex : Female

Nationality : Indian.

Marital Status : Single.

Father's Name : C Soundaresh

Permanent Address:

Padamalayam Panayapally
Thopumpady Kochi
Kerala,
India.
Pincode:682002

OBJECTIVE:

To make use of my interpersonal skills to achieve goals of a company that focuses on customer satisfaction and customer experience..

EDUCATION:

- Completed Masters in Business Administration at Albertian Institute of Management. (Finance & IT)
- Completed Bachelor's Degree in Business Management from Amrita Vishwa Vidyapeetham, Kollam.
- Senior School (Commerce) passed out from St Mary's Residential Central School Kollam.
- Secondary School passed out from St Mary's Residential Central School Alappuzha.

WORK EXPERIENCE:

- "OFFICERSCALE -1 at UAE EXCHANGE BANKING AND FINANCIAL SERVICES ERNAKULAM
- HR ASSOCIATE AT WIPRO TECHNOLOGIES,ERNAKULAM

PERSONAL SKILLS:

- Adaptable
- Communication and Team skill
- Fast and willing learner
- Cooperative

LANGUAGES KNOWN:

- English
- Malayalam
- Tamil

TECHNICAL SKILLS:

- Language : Structured Query Language, HTML, Java
- Operating System : Microsoft Family.
- Application Software : MS-Office. MS-Excel, MS-Powerpoint, MS-Word

PROJECTS:

- One-month project on, Effectiveness of Motivational Techniques in Cosmopolitan Hospital, Trivandrum as a part of graduation.
- One month Organization Study in SUT Hospital, Trivandrum, as a part of MBA minor project.
- One-month project on, Financial Performance of WIPRO, Bangalore, as a part of MBA major project

ACHIEVEMENTS:

- **Finance Leader** for Finance Game conducted for 'AEGLE-2015' for the South India Management Fest organized by Albertian Institute of Management.
- **IT Leader** for IT game conducted for 'AEGLE-2016' for the South India Management Fest organized by Albertian Institute of Management.

DECLARATION:

I hereby declare that the information mentioned above is true to the best of my knowledge.

Place :

Date :

SANJANA S