

VISHNU.K.P

Address: Karthika, Irumba, Aruvikkara P.O, Thiruvananthapuram, PIN: 695564

Email: vichuvishnukp1994@gmail.com

Mobile No: +91- 8848358248, +91- 9400250774

CAREER OBJECTIVE

To work with a leading company and to use training, analytical thinking capability to the best of my ability combined with perseverance, so as to contribute to organization's growth and goal, as well as to attain my professional goal.

CORE COMPETENCIES

- HR Administration.
- Grievance Handling.
- Payroll.
- End to end recruitment cycle.
- Knowledge in Applicant Tracking Systems (ATS).
- Knowledge in HRIS Software.

EDUCATIONAL QUALIFICATION

- ❖ Master of Business Administration from Kerala Institute of Tourism & Travel Studies (KITTS) under University of Kerala, Trivandrum (2017-2019).
- ❖ P.G Diploma in Electronic Journalism under Institute of Journalism, Press Club, Trivandrum (2015-2016).
- ❖ B.A Psychology from Mahathma Gandhi College under University of Kerala, Trivandrum (2012-2015).
- ❖ Plus Two from Govt. Vocational and Higher Secondary School, Vellanad under Board of Higher Secondary Examinations, Kerala (2010-2012).
- ❖ S.S.L.C from Govt. VHSS, Vattiyoorkavu under Board of Public Examinations, Kerala (2010).

CERTIFICATION COURSES

- International Generalist in Human Resource - Currently Doing.

COMPUTER PROFICIENCIES

Proficiency in MS Office Excel, Word, Power Point and Google Data Studio.

PROJECT

“Tourist satisfaction as a factor for destination development; a special reference to Kovalam.”

PERSONAL INFORMATION

Father’s Name: Karunakaran Nair.V

Date of Birth: 24/09/1994

Marital Status: Single

Languages Known: Malayalam, English

DECLARATION

I hereby declare that the above mentioned statements are true and correct to the best of my knowledge.

Vishnu K P