



## ANUSREE P.A

### CAREER GOALS

Seeking an entry level human resource position. Bringing knowledge of organization procedure and ability to improve employee performance .

### KEY SKILLS

- \* Computer programming
- \* Positive attitude
- \* Team work
- \* Time management
- \* Problem sloving

### TECHNICAL SKILLS

- \* Web Technologies
  - HTML
- \* Softwares
  - MS : Word,Power Point
- \* Tally ERP 9

### EDUCATION

#### Master of Human Resources Management

De Paul Institute of Science And Technology, Angamaly

- 6/2019 -11/2021
- Grade : First Class
- Mahatma Gandhi University

#### Bachelor of Commerce (Computer Application)

Santhigiri College of Computer Sciences, Vazhithala

- 06/2016 - 03/2019
- CGPA: 7.26
- Mahatma Gandhi University

#### Higher Secondary School & SSLC

N S S H S S Varappetty

##### Twelveth

- 07/2014 - 03/2016
- Percentage : 78%
- Kerala Higher Secondary Examination Board.

##### Tenth

- 06/2013- 03/2014
- Percentage : 86%
- Kerala Board Of Public Examinations.

### PROJECTS

#### \* A Study on the Change in Consumer Purchasing behaviour towards Instant Food Products with Special Reference to Thodupuzha Taluk. (2019)

The report included the consumer purchasing behaviour towards instant food.

#### \* A Study on Labour Turnover at TCS Company Ltd.(2020)

Labour Turnover in TCS Company Ltd.The internship report involved to know the reason behind labour turnover.

#### \* A Study on Employee Absenteeism at Hyson Motors Ltd (2020)

The project report involved to know the various causes of employees absenteeism in Hyson Motors Ltd.

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## CERTIFICATIONS

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- "Principles Of Human Resource Management" from IIT Kharagpur via NPTEL.
- "Proficiency program on GST" from National Employability Enhancement Drive.
- "Tally Erp 9" from The Institute Of Certified Book Keepers

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## REACH ME AT

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 Ernakulam, Kerala, India

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## ACHIVEMENTS

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- \* Secured "A" Grade in Certificate Program in Financial Accounting (CPFA) 2019.
- \* Coordinated National Level Management Fest DAKSH 2019.
- \* Secured "First Class" in Post Graduation

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## REFERENCE

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Giby George

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