

CURRICULAM VITAE



PERSONAL INFORMATION

Name in full : SIJI A SAJI
Gender : FEMALE
Date of Birth : 06-05 -1997
Nationality : INDIAN
Marital Status : SINGLE
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Passport Expiry date : 08-01-2030
Permanent address : Aruplavilayil house
Panayil po, Nooranad
Alappuzha
Kerala - 690504

QUALIFICATION OBTAINED

Professional Qualification : BASIC BSC NURSING.
Duration of course : 4 YEAR COURSE
Name of Institution : ARCHANA COLLEGE OF NURSING,
PATHANAMTHITTA, KERALA

PRE-UNIVERSITY

Name of School : POPE PIUS XIHSS, ALAPPUZHA, KERALA
Year of passing : 2015

SCHOOL EDUCATION

Name of School : SSLC (SECONDARY SCHOOL LEVEL CERTIFICATE)
C B M H S, ALAPPUZHA, KERALA
Year of Passing : 2013

CLINICAL/PROCEDURAL SKILLS (COMPETENT)

- IV Cannulation.
- Assisting CVP insertion and arterial line insertion
- Assisting intubation.
- Assisting bronchoscopy
- Assisting supra pubic catheter
- Taking blood for ABG, DC shock
- Assisting IABP machine
- Assisting lumbar puncture, bone marrow biopsy, plural tapping
- Assisting tracheostomy.
- Assisting ICD insertion.
- NG tube insertion and removal.
- Urinary catheter insertion.
- Arterial and venous blood collection.
- Glucose check using glucometer.
- Using cardiac monitor.
- Sutures and clips removal.
- Assisting with pleural and bone Marrow aspiration.
- Administering medication.
- Looking after pre and post of operative patients.
- Assisting with activities of daily living.
- Responsible for ensuring safe manual handling techniques.
- Usage of safe technique, infection control polices and protocols.
- Preparation and calculation of all medicines through infusion pump.
- Safe handling / recording of controlled drugs.

Equipment Used

- ECG MACHINE AND DEFIBRILLATOR.
- SYRINGE PUMP AND INFUSION PUMP
- SUCTION APPARATUS
- CARDIAC MONITOR AND CENTRAL MONITOR
- PULSE OXI METER.
- GLUCOMETER
- DRESSING TROLLY
- PACEMAKER
- VENTILATTOR, BIPAP MEACHINE
- OPHTHALMOSCOPE

- STEAM INHALER
- B.P APPARATUS
- NEBULIZER MACHINE
- OXYGEN CYLINDER
- ICP MACHINE.
- LARYNGOSCOPE.

WORK PRACTICE HISTORY.

1. Kokilaben Dhirubhai Ambani hospital Rao Saheb, Achutrao Patwardhan Marg, Four Bungalows, Andheri West, Mumbai, Maharashtra 400053

Position Held : Staff Nurse
 Period : 1year and 3 months
 Area of Experience : Medical and surgical ICU

Duties and responsibilities.

- Taking over from on duty staff, checking and recording of inventory of equipment and medicines, assessing and condition of the patient.
- Handling ventilator patients
- Handling the cases of angiography, post PTCA
- Handling the cases like MI, IHD, CHB, ARDS, cardiac myopathy, cardiac arrest, sick sinus syndrome, and acute coronary syndrome.
- Handling the patients like brain tumor, hydrocephalus, stroke, cerebral hemorrhage
- Post craniotomy, burr hole and A.V shunt.
- Handling the patient like AF, VF, V TACH, V FIB, BIGMENY, SVT atrial flutter, and atrial fibrillation.
- Identify the ECG rhythms.
- Thrombolysis therapy
- Care of narcotic drugs.
- Excellent communication and interpersonal skills with the ability to demonstrate.
- Care of narcotic and controlled drugs.
- Followed infection control policies and procedures.
- Preparing patients for various diagnostic procedures.
- Preparing and administering medications.
- Maintaining patient's documents.
- Assisting with activities of daily living.

- Pressure care.
- Guiding and assisting student nurse in the bedside.
- Maintaining fluid and electrolytes balance.
- Great ability to deal with the queries and problems.
- Excellent communication and interpersonal skills with the ability to demonstrate.
- Develop report with patients, family, staff and physicians.
- Provide comprehensive nursing care to all operated patients
- Check the laboratory result and carried out the doctor order
- Cases coming after temporary pacemaker implantation
- Handling ventilator patients.
- Monitor patients closely and effectively.
- Implementation of standing order.
- Care of tracheotomy patients.
- Care of unconscious patients.
- Monitoring fluid and electrolytes balance.
- Monitoring blood glucose values.
- Doing different types of dressing with sterile technique.
- Death care of patients
- Handling RTA patients.
- Assist doctors for procedures e.g.: Intubation, Lumbar puncture.
- Carry out procedure like insertion of intravenous cannula, nasogastric tube and infusion of T P N.
- Administrating peg feed NG feed.
- Responsible for ensuring safe manual handling techniques / use of movable and fixed hoist.

REGISTRATION HISTORY.

1. **REGISTRATION BOARD** : MAHARASHTRA STATE NURSING COUNCIL,
MUMBAI
REGISTRATION NO : XVII-31430

PERIOD OF VALIDITY : 11 November 2021
2. **REGISTRATION BOARD** : KERALA NURSES AND MIDWIVE COUNCIL,
THRISSUR
REGISTRATION NO : KL03202000487

PERIOD OF VALIDITY : 4 JANUARY 2020 – 3 JANUARY 2025

LANGUAGE KNOW

ENGLISH : SPEAK, READ AND WRITE.

HINDI : SPEAK, READ AND WRITE.

MALAYALAM : SPEAK, READ AND WRITE.

DECLARATION

I hereby declare that the above information is correct and complete to my knowledge and belief.

Name : SIJI A SAJI

DATE :