

SOUMYA JOHN

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CURRICULUM VITAE

OBJECTIVE

To pursue a job that provides me an environment to gain knowledge and build a career with pleasure of achievement.

PROFESSIONAL EXPERIENCE

❖ Iris Medical Solutions Pvt .Ltd, Ernakulam - 7 October 2014 to 31 January 2016

Iris Medical Solutions is a unique revenue cycle management company that offers a comprehensive and integrated practice management solution. Iris Medical Solutions expertise in the area of billing, consulting and compliance are combined with a proprietary software platform that is proven to increase revenue.

Medical Biller

Main Job Responsibilities:-

- Charge Entry
- Posting patient and insurance payment in the software
- Entering patient Demographics
- Denial Capturing
- Claims Rejections
- Claim filing Electronically
- Insurance Verification
- Locating Primary EOB for Secondary Submission
- Quality Checking
- Checking Mails

❖ Family credit Ltd Palarivattom (L&T finance) - 4 March 2014 to 31 May 2014

L&T Finance Ltd. and L&T Fincorp Ltd. have been merged into Family Credit Ltd. The name of Family Credit Ltd. is changed to L&T Finance Ltd.

Disbursement Coordinator

Main Job Responsibilities:-

- Disbursement
- Data Entry
- Customers Document Checking
- Insurance and invoice collecting from Executives
- Eligibility checking

❖ **Volks electronics pvt ltd (SBI) - 9 September 2013 to 31 January 2014**

Volks Electronics provide a range of innovative quality solutions that meet the needs of various businesses and banks. Volks Electronics has been pushing the edge on Software Developing and Computer Servicing for over 15yrs. Volks Electronics have a long term relations with SBI, SBT, Loyola Institutions.

System operator

Main Job Responsibilities:-

- Checking the Account Opening form
- Scanning and storing the details of Account Opening form

PROFESSIONAL KNOWLEDGE

Successfully completed 6 months Medical Biller’s Training from Iris Medical Solution, Kerala, India

Others : DCA, PDCFA (Kerala Rutronix)

EDUCATIONAL CREDENTIALS

COURSE/YEAR	INSTITUTION	BOARD/UNIVERSITY	PERCENTAGE
MBA (Finance & HR) – 2017	Bharata Mata College, Thrikkakara	MG University	56%
BA Economics - 2013	Bharata Mata College, Thrikkakara	MG University	63%
Plus-Two – 2010	GHSS, Elamakkara	Kerala States	65%
SSLC – 2008	Pius GHS, Edappally	Kerala States	80%

PERSONAL DETAILS

Date of Birth : 13-12-1990
Father's Name : John P C
Gender : Female
Marital Status : Married
Spouse Name : Jibin Joy A
Nationality : Indian
Linguistic Proficiency : English, Malayalam
Address of Communication : Palakkappilly (H)
Poleparambu Lane
Edappally PO
Mamangalam, Cochin
Kerala State – 682024
Email : soumyajohnpalakkappilly@gmail.com
Driving License No : 7/9689/2013
Areas of Interest : Drawing, Gardening, Travelling.
Reference : Available on request

DECLARATION:

I hereby declare that the above furnished details are true to the best of my knowledge and belief.

Place: Soumya John
Date: Signature