



FATHIMA SALEEM

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DOB 29/07/1998

Objective

Intend to build a career and grow with a well reputed organization which helps me to learn more skills and also utilize my potential to the fullest and seamless to work as a team player in a challenging work environment.

Education

APJ Abdul Kalam Technological University

Master of Business Administration
2019-2021 —

University of Kerala

Bachelor of Business Administration
2016-2019 —

Kerala Board of Higher Secondary Examination

Plus two
2014-2016 —

General Education Department of Kerala

SSLC
2014 —

Additional Certification

Diploma in Office Automation & Financial Accounting

Skills

- Communication Skill
- Time Management
- Team work
- Problem Solving
- Tally.ERP 9
- MS office

Projects

Project in HR (A study on employee involvement in organizational growth at Milma Dairy, Kollam.)

Project in Finance (A study on solvency position at State Farming Corporation of Kerala Limited, Punalur.)

Project in HR (A study on the Impact of stress on job performance of private hospital employees in Kerala.)

Language

English, Malayalam, Tamil