

# Marykutty Varghese

Vithayathil House, Karingamthurth  
Kongorppilly P O, Ernakulam, Kerala-683518.

## CONTACT

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## CAREER OBJECTIVE

Seeking an entry- level position to begin my career in a high-level professional environment.

## PERSONAL INFORMATION

DOB: 17- 05-1997  
Marital status: Single  
Languages:  
Malayalam (Mother tongue)  
English

## SKILLS

- Optimistic Thoughts
- Self-Motivating
- Problem solving
- Teamwork

## EDUCATION

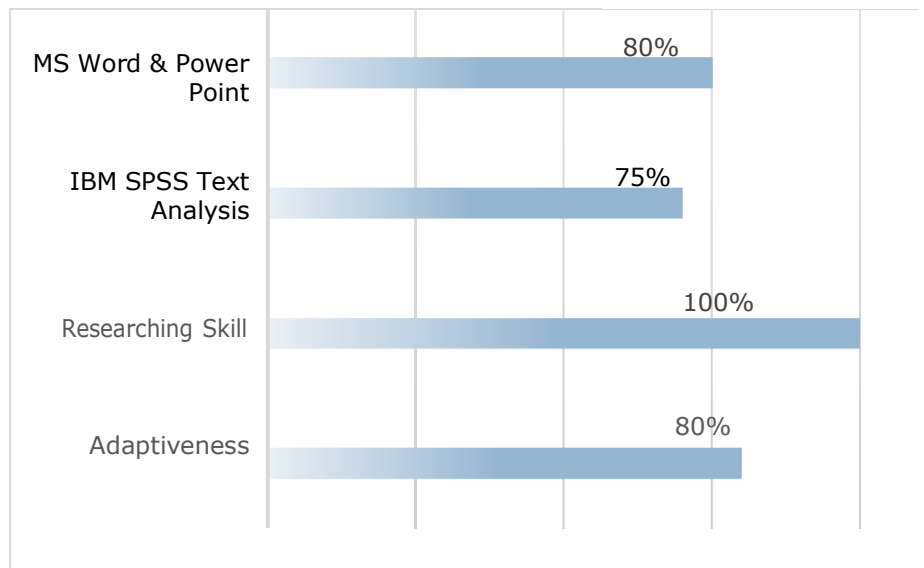
Adi Shankara Institute of Engineering and Technology, Kalady  
Course: Master of Business Administration (MBA)  
August 2019- September 2021

MES Abdulla Memorial College, Kunnukara  
Course: Bachelor of Business Administration (BBA)  
August 2015- March 2018

Higher Secondary  
DePaul College, Angamaly  
July 2013- March 2015

High School  
St. Joseph H.S, Poovathusserry  
June 2012- March 2013

## TECHNICAL EXPERTISE



## Experience

- Worked as an HR Intern in ApolloAdlux Hospital, Angamaly
1. Recruitment
  2. Offer letter release
  3. Onboarding
  4. Hiring
  5. File Management
  6. Background Verification
  7. Training & Development assisting.
  8. Handled exit interviews.

## **AREA OF INTEREST**

- Snakes in the city (National Geography)
- Social Service
- Vintage and supercars (Specially Jeeps)
- Research and solving difficulty tasks.

## **ACHIEVEMENTS / CERTIFICATIONS**

- Fundamentals of Digital Marketing- Certified by Google
- Excel Skills For Business Essential- Certified by Macquire University
- Participated in the Kerala Agro Food Pro 2019 as a professional supporter
- Participated in the DIC Survey
- Coordinator of women cell

## **PROJECT**

- Post-Graduation main project: - A study on Measuring Psychological Distance in Kancor Ingredients Limited.
- Post-graduation Mini project: - A study on Employee Attrition and Retention Strategies of Kancor Ingredients Limited.
- Internship at Kancor Ingredients Limited, Angamaly
- Under Graduation qproject - A study on Employee Retention Techniques used by vazhakulam Agro and Fruit Processing Company Limited, Muvattupuzha.