



DEEPIKA R B

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CAREER OBJECTIVE

Looking for an entry-level position in a prestigious organisation, where I can start my career for a new learning and to improve my skills & knowledge for the benefit of the organization.

PROFILE SUMMARY

- A customer oriented, multitasking fresher with MBA degree in HR.
- Excellent in understanding and analysing the human behaviour.
- Ability to learn and acquire new knowledge & skills.
- Documentation, reporting and ability to manage people.
- Ability to take HR policies to the employees.
- Knowledge in hiring process and payroll management.

ACADEMICS

2018-2021	MBA in HR & OPERATIONS University Institute of Management (UIM) Kerala University
2013-2017	ENGINEERING – Electronics & Communications Rajagiri School of Engineering & Technology M G University
2011-2013	Plus Two SNV Higher secondary school Kerala State Syllabus

PERSONAL QUALITIES

- Strong leadership & motivational skills.
- Organized & ability to multitask.
- Strong verbal and written communication skills.
- Target oriented.
- Ability to learn things quickly & effectively.

COMPUTER SKILLS

- Proficient in MS word, Excel and Powerpoint
- Internet

EXPERIENCE & INTERNSHIPS

- 2015 - Two weeks In-Plant training on Telecom Technology BSNL, Kochi.
- 2019 - 45 days Internship at Mennekes Channel partner, G H Associates, Kochi as Marketing Trainee
- 2021 - Worked for 7 months as Academic counsellor at Adams International Overseas Education.

PERSONAL DETAILS

Date of birth : 20/11/1994
Marital Status : Married
Languages known : English & Malayalam
Nationality : Indian
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Kerala, India Pin: 683513