



PAVITHRA T P

A MA post Graduate looking forward to pursue work experience in the field of Administration, Eager to learn new things & develop my skills & knowledge in the corporate field.

+91 9677065234

Gmail: pavithratpillai@gmail.com

CAREER OBJECTIVE

To obtain a Challenging position in a reputed Organisation where I can learn new skills, expand my Knowledge and leverage my learnings.

ACADEMIC QUALIFICATION

MA 2008	●	Specialization in Multimedia at Bharat Matha Collage under Mahatma Gandhi University with 54% .
BA 2006	●	Malayalam at St. Xavier's collage for women, Aluva under Mahatma Gandhi University With 74% in 2017.
HSE 2003	●	Higher secondary board Kerala, India (64%)
SSLC 2001	●	Little Flower Girls High School,Panayikulam with 72%.

OTHER CERTIFICATIONS

- Interior Designing :In 2014(4 Months)at CADD Centre

AREAS OF INTERESTS

- Administration
- Teaching
- Designing

PG INTERNSHIP PROJECT

Company : Jeevan Telecasting Corporation Ltd

Period : 1 Month

Description : Analyzing and Understanding various Aspects of Media in News and Programme Department of the Channel.

COMPUTER PROFICIENCY

- MS Office (MS Excel, MS Power Point)
- Photoshop
- 3 DS Max
- Flash
- Premier pro
- HTML

STRENGTHS

- Highly committed & Optimistic
- Hardworking
- With good self confidence level
- Good interpersonal skills
- Goal oriented person

EXTRA CURRICULUR ACTIVITIES & HOBBIES

- Arts & Crafts (Clay Modeling, Pencil drawing, paper crafts)
- Photography
- Cooking & Gardening

PERSONAL DETAILS

Date of Birth : 27-05-1985
Gender : Female
Marital status : Married
Nationality : Indian
Languages known : English, Malayalam and Tamil (Speak)
Contact Address : Lakshmipurath(H), Aroor, Alapuzha,
Kerala -688534
Mobile Number : +91 9677065234
Email : pavithratpillai@gmail.com

DECLARATION

I hereby declare that all information furnished here with is true and correct to the best of my knowledge.

PAVITHRA T P

