

## CONTACT

### LEKSHMI VIJAYAN

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po 689693 Pathanamthitta



## CAREER OBJECTIVE

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To explore the new areas and work in a dynamic stable organisation.

## EDUCATION

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2019-2021

- **Kerala Institute of Co-operative Management Neyyadam Trivandrum**  
MBA (Hr and operations)  
68%

2016-2019

- **SAS SNDP YOGAM COLLEGE KONNI**  
BBA  
67%

2014-2016

- **GVHSS KALANJOOR**  
Higher Secondary  
70%

2014

- **GVHSS KALANJOOR**  
SSLC  
68%

## KEY SKILLS

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- Ms office
- Adaptability to change
- Decision making skill
- Leadership skill

## INTERNSHIP

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- Handled the role of sales executive at Times of India

## POSITION HELD

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- Assistant HR coordinator in National Level Management Fest.

## PROJECTS

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- **A Study On Labour Welfare Measures At Travancore Sugar And Chemichals Ltd. Thiruvalla.**
- **A Study On Employee Training At Trvancore Cochin Chemicals Ltd. Ernakulam**

## ACHIEVEMENTS & AWARDS

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- Participation certificate of HR Event on National Level Management Fest conducted by Lourdes Matha college, Trivandrum.
- Member of NIPM, Trivandrum Chapter

## PERSONAL DETAILS

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- Date of Birth : 08/02/1998
- Nationality : Indian
- Languages Known : English, Malayalam

## REFERENCE

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- **Dr.Stanley George - "Kerala Institute of co-operative Management "**  
Director  
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9995302006