

SAJIL JOHN



CONTACT ADDRESS

Thadathil Thekkethil House,
West Othara PO.
Thiruvalla
Pathanamthitta Dist
Pin : 689551

EMAIL ADDRESS

Sajiljohn2006@gmail.com

Cell Phone : 09648816003

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Home Phone : 09947204539

OTHER PERSONAL DETAILS

Father's Name- T.A Yohannan(L)

Nationality- Indian

Age & DOB 33 yrs 10-04-1989

Sex- Male

Blood group- A+

Height- 179 cm

Weight- 78 kg

LANGUAGES KNOWN

English

Hindi

Tamil

Malayalam

CAREER OBJECTIVE

To work in a globally competitive environment on challenging Assignments that shall yield the twin benefits of the job satisfaction And a steady paced professional growth.

SYNOPSIS

MBA in Human Resources Management.

Bachelor of Science in Medical Radiology and Imaging Techniques.

STRENGTHS & SKILLS

Ability to meet deadlines and work under pressure in a fast-paced environment.

Excellent communication skills.

Possess interpersonal and organizational skills.

Respect the time & duty.

Committed to quality performance with an ability to learn new procedures.

Positive attitude towards colleagues and excellent leadership Skills.

Comprehensive Problem Solving Abilities.

Decision Making Skills.

EDUCATIONAL QUALIFICATIONS

SI no	Qualification	Institute	Year of passing
1	Kerala SSLC (Class X)	ST.Johns Higher Secondary School Thiruvalla	2004
2	Kerala Plus 2 (Class XII)	Govt.Higher Secondary School. Alappuzha dist	2006

PROFESSIONAL QUALIFICATIONS:

Name of Qualification	College	University	Year of passing
MBA in Human Resources Management	Arni University	Arni University	2013-2015
Bsc. Medical Radiologic Technology	Divine college of Medical Science Calicut.	EIILM	2009- 2012
Galileo Airline Ticketing	Galileo Tvm	Galileo	2007
Diploma in Cabin Crew	Wings Airline Academy	Wings Airline	2006-2007

WORK EXPERIENCE- 10 YEARS:

ADMIN-HR SHARDA NARAYAN HOSPITAL-MAU-UP	February 2020 - February 2022
AIRPORT GROUND STAFF DUBAI AIRPORTS -DUBAI	July 2019 - October 2019
MEDICAL RADIOLOGY& ADMINISTRATION JJ SCANS & DIAGNOSTIC CENTRE,KMBND	July 2015 - June 2019

Job Responsibilities undergone :

- ❖ Administration & Supervision duties.
- ❖ HR Recruitments
- ❖ IP billing & Insurance Coordination.
- ❖ Customer Service.
- ❖ Front office & Back office Management.

DECLARATION:

I hereby declare that the above written particulars are true to the best of my knowledge and belief. I will be held responsible for any deviation from the above mentioned details.

PLACE: Thiruvalla-Kerala

Sajil John