



MIDHUN M

ABOUT ME

To pursue a challenging career and be a part of a progressive organization that gives scope to enhance my knowledge in order to build a long term career by investing best of my knowledge and 4 years_of experience.

CAREER OBJECTIVE

To work for a progressive organization a high motivating and challenging environment that provides the best opportunities to grow and utilize my potential to the fullest to achieve the organization's goal while achieving my personal goals.

WORK EXPERIENCE

CUSTOMER ASSOCIATE LIGHT MOTOR VEHICLE

Mahindra and Mahindra Financial Services Limited (04/2018-11/2021)

Achievements/Tasks

- Respond promptly and professionally to incoming customer inquiries in person, by telephone, or by email
- Maintain an updated knowledge of the organization's products, services, and customer service policies
- Document customer interactions when necessary, compiling documents and forwarding information to interested parties
- Explain simply and clearly in response to customer questions and check for customer understanding and acceptance
- Recommend new products or services or make suggestions for improvements by identifying relevant features and benefits
- Assist clients by demonstrating the use of goods and programs and answering any questions they may have
- Participate in training opportunities provided by the organization or by the outside entities
- Establish and maintain good rapport with customers by using positive language and anticipating their needs

INSURANCE CORDINATOR

Popular Vehicles and Services (04/2017-03/2018)

- Conducting morning meetings
- Assign tasks to group members
- Helping them achieve their target
- Summarizing daily performance
- Analyze the situation and identify negative areas for discussing in the next morning meeting

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RESIDENTIAL ADDRESS :

Cheruparambil House ,
Chamravattom Po, Chamravattom
Malappuram Dist, Kerala
676102

LANGUAGE PROFICIENCY

English - Good
Hindi - Average
Malayalam - Native
Tamil - Average

NATIONALITY

Indian

DATE OF BIRTH

03-06-1995

INTERESTS

Driving
Movies

PASSPORT DETAILS

Passport No : N6306903

Date of Issue : 20-01-2016

Date of Expiry : 19-01-2026

Visa Status : Visiting Visa

OTHER EXPERIENCE

Organization Study (09/2016-12/2016)

Kottakkal Arya vaidhya sala

Industrial Visit (11/2015-12/2015)

Kerala Feeds Ltd Irinjalakkuda

Industrial Visit (08/2015-09/2015)

Wallmaax Paints Ernakulam

EDUCATION

MBA HR Marketing - 2017

B.Com Co-Operation - 2015

ACADAMIC PROFILE

- Fast learner and quick response
- High performance as team leader
- Small and medium academic project works
- Competitive advantage of strategic approach in the syllabus

TECHNICAL SKILLS

- Computer Operating System – Windows XP/7/8/10/11
- Tally ERP 9
- Microsoft Office Suite- Word, Excel, Power Point
- QuickBooks

DECLARATION

I hereby declare that the above furnished details are true to the best of my knowledge and belief.

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