

Sherin Shajahan

Mobile: +918606535605

e-mail: sherinshajahan.23@gmail.com

To seek a challenging environment that encourages condition for learning and stimulates personal and professional growth and provides exposure to new ideas. To use my experiences gathered, and communication skills in a field that will help me to connect with people.

- Completed a 4 months 'On Job Training Programme' as General Duty Assistant (COVID Frontline Worker) at Govt. Taluk Headquarters Hospital, Vaikom.
- Worked as Manager Trainee at Sanghamam Multi-State Co-Operative Credit Society Ltd. Erattupetta Branch for a period of 16 months (from 01st July 2013 to 30th April 2015). The nature of my job was to undertaking financial administration and internal audits, liaising with managerial staff and other colleagues with a vision to supervising a team of accounting technicians.
- Attended a 1 month Service Institutional Training at Ithithanam Service Co-Operative Bank Ltd. No. 476, Malakkunnam in the month of May 2013.
- Self own experience can be furnished as Basic Computer Skills and browsing on internet, seeking about new subjects on Google and Wikipedia. Knowledge on MS Office Tools, Tally while working at organization.

<u>Course (Stream)/Examination</u>	<u>Institution/University</u>	<u>Month/Year of Passing</u>	<u>Performance</u>	<u>Grade</u>
General Duty Assistant (COVID Frontline Worker)	PMKY ICM Computers, Thalayolaparambu	2022	96%	A
B.Com (Co-Operation) (Additional Elective)	Mahatma Gandhi University	2021	70%	B
PG Diploma in Islamic Economics and Finance	Al Jamia Al Islamia, Malappuram	2013	92%	A
B.Com (Taxation)	Mahatma Gandhi University	2012	70%	B
Plus Two (Commerce)	Board of Higher Secondary Examination, Kerala	2009	82%	A
SSLC	General Education Department, Kerala	2007	72%	B

Permanent Address : **Beena Manzil
Fayaz Nagar
Near Private Bus Stand
Vaikom PO
Kottayam
PIN 686141**

Date of Birth : **23-November-1991**

Sex : **Female**

Marital Status : **Married**

Spouse : **Fayaz Rajan**

Father : **Shajahan Yoonus**

Nationality : **Indian**

Languages Known : **English, Malayalam, Hindi, Arabic**

Physical Identification : **A black mole on left forehead.**

Passport/National ID : **Available**

Reference : **Can provide if needed.**

DECLARATION

I hereby declare that the above information furnished by me is true to the best of my knowledge.

Date :
Place : Vaikom

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