

RESUME

DIANA V

Don Bosco Nagar - 224

Pallihottam,

Kollam - 691006

Mobile No: 8943165216, 8075696757

Email id: dianav.vitus@gmail.com

PROFESSIONAL OBJECTIVE:

A profoundly talented individual with deep knowledge of principles and procedures of accounting and corporate finance seeks Accountant job.

PERSONAL SKILLS:

Hard Working and challenging, team facilitator, great skills in dealing with people diplomatically, very decisive, comprehensive problem solving abilities.

ACADEMIC BACKGROUND:

EDUCATIONAL QUALIFICATION:

Course	Board / College	Year	Percentage
B. Com	Kerala University	2015	57
Higher Secondary	Kerala Higher Secondary Board	2012	77
SSLC	Kerala Public Exam Board	2010	83

COMPUTER SKILLS:

- Tally Prime + GST

EXPERIENCE :

- 1 Year Experience as an Assistant Accountant at Sreejith & Co. (Tax Consultants)
- 1 Year Experience as an Accountant at Catholic Press & Book Depot

- 6 Months Experience as an Accountant Trainee at Cranberry's Tech

REFERENCE NO: Greeshma 6238498165

PERSONAL PROFILE:

Name : Diana. V
Gender : Female
Husband's Name : Libin Jacob
Date of Birth : 17-09-1994
Nationality : Indian
Marital status : Married.

LANGUAGE KNOWN :

- English, Malayalam (Read & write & speak).

HOBBIES :

- Listening to music, Reading Novels & Dancing.

DECLARATION:

I hereby declare that the above furnished information is true to the best of my knowledge and belief.

PLACE: Kollam

DATE :

DIANA. V