



# DEVIKA NADARAJAN

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## OBJECTIVE

To explore opportunities in the ever-changing business world and seek a challenging career position in order to leverage my skills and make significant contribution to the society and business

## PROFESSIONAL EXPERIENCE

**2020 Aug – 2020**

**Nov**

**Analyst, Trade & Support**  
*Northern Trust Corporation, Bangalore*

- Managing a time-sensitive delivery schedule for international clients
- Serving and assisting client's enquiries and needs
- Handling high volume of data
- Settling and unsetting trades manually
- Perform matching of settlements against ledgers
- Posting and cancelling trades per request manually
- Ensuring trades are booked and confirmed correctly
- Sending queries for deliveries those have mismatch in details
- Assisting and follow up Investment manager with fail report on a day-to-day basis.
- Communicating with external party i.e., International Clients, Investment manager and other internal teams and respond promptly
- Perform other related duties as assigned

## ACADEMIC QUALIFICATIONS

**2019 - 2021**

**Masters of Business Administration in HR & Marketing**  
*Mahatma Gandhi University,  
Kottayam, Kerala, India*

**2016 - 2019**

**Bachelor of Commerce (Finance)**  
*Mar Dionysius College, Pazhanji, Kerala, India*  
*University of Calicut.*  
69.30%

**2014 - 2016**

**Kerala Higher Secondary Board**  
*Board of Kerala, India*  
84.50%

**2014**

**High School**  
*CBSE, Delhi*  
76%

# PROJECTS

UG - "A COMPARATIVE STUDY ON FINANCIAL PERFORMANCE OF PUBLIC SECTOR BANKS AND PRIVATE SECTOR BANKS IN INDIA"

PG - "A STUDY ON STARBUCKS CORPORATION"

"A STUDY ON CONSUMER PERCEPTION TOWARDS GREEN MARKETING WITH REFERENCE TO SMARTPHONE INDUSTRY"

# ACHIEVEMENTS & AWARDS

- Paper presentation in SIM National Conference 2019 on the topic "A Study on Job Perception among Millennials"
- Successfully Completed "The Fundamentals of Digital Marketing" Online course from Google Garage
- Successfully completed two Online Coursera Certificates in "Brand Management" & "Excel Skills"
- Event Coordinator – Best Manager event - Online Management National Fest.
- Coordinated various programs conducted at Santhigiri Institute of Management
- Winner – Marketing Game – SIM Online Management Fest

# LANGUAGE PROFICIENCY

Malayalam : Read - Write - Speak

English : Read - Write - Speak

Hindi : Read - Write

# COMPUTER SKILL

- SPSS
- Tableau
- outlook
- MS Excel
- MS Word
- PowerPoint
- Trade applications

# PERSONAL STRENGTHS

- Hard Working
- Excellent Team Player
- Leadership Capabilities
- Ability to work under pressure
- Good Communication and interpersonal Skills

I do hereby declare that the above information is true to the best of my knowledge and belief.

I promise to give out the best of it, if you give me a chance to serve your company.

DEVIKA NADARAJAN