

**SREELAKSHMI. E.S**  
ELAMKUTTIPARAMBUHOUSE  
CHALAKKA  
KUTHIYATHODE P O  
N. PARAVUR  
ERNAKULAM DIST.  
KERALA  
PIN – 683594



Mob : 8157049575

E-mail : sreelakshmiesmba@gmail.com

## **PERSONAL PROFILE**

Date of birth - 05-03-1997  
Nationality - Indian  
Gender - Female  
Marital status - Single  
Languages known- Malayalam, English

## **CAREER OBJECTIVE**

**A management Candidate who possesses good interpersonal communication skills and wishes to achieve a challenging position in your dynamic organization so as to contribute to the organization's growth with my skill set.**

## **EDUCATIONAL QUALIFICATIONS**

<b>Course</b>	<b>Institution</b>	<b>Board\University</b>	<b>Year of passout</b>	<b>Percentage of mark</b>
<b>MBA (Finance&amp; marketing)</b>	<b>SNGIST College Manjaly</b>	<b>APJ ABDULKALAM KERALA TECHNOLOGICAL UNIVERSITY</b>	<b>2019</b>	<b>73</b>
<b>B.COM (Finance&amp;Tax)</b>	<b>Depual college Angamaly</b>	<b>MG UNIVERSITY</b>	<b>2017</b>	<b>64.66</b>
<b>Plus two</b>	<b>G.G.H.S.S N.Paravur</b>	<b>KERALA HSE</b>	<b>2014</b>	<b>87</b>
<b>S.S.L.C</b>	<b>C.R.H.S Kuttipuzha</b>	<b>KERALA STATE BOARD</b>	<b>2012</b>	<b>87</b>

## **WORK EXPERIENCE**

### **INTERCAD SYSTEMS PVT LTD**

Business Analyst (5/08/2019 -13/03/2020)

### **SREENARAYANA GURU INSTITUTE OF SCIENCE AND TECHNOLOGY (SNIMS)**

HR Executive ( 17/03/2020- 20/04/2021)

### **IMS COCHIN**

Placement Coordinator / HR Recruiter( 29/04/2021- Present )

## **SUMMER INTERNSHIP**

Summer internship at IDBI FEDERAL LIFE INSURANCE COMPANY at Vytilla for period of 2 months. The main role is to be performed as an advisor & agency recruiter

## **ACADEMIC PROJECTS**

- A study on working capital management
- A study on influences of advertising on purchase decision of oppo mobile phones

## **TECHNICAL KNOWLEDGE**

- Microsoft office specialist
- Tally

## **INTERESTS AND HOBBIES**

- Listening to music
- Drawing and Painting
- Teaching

## **PERSONAL STRENGTHS**

- Discipline
- Self driven
- Learning agility

## **EXTRA CURRICULAR ACTIVITIES**

- Participating Fynergy-Annual Finance conclave & wealth creation workshop organized by initiative- The finance club of XIME kochi on 10<sup>th</sup> march 2018

- Participated in the rehabilitation activities of flood effected areas done by SNGIST Group of science and technology, N paravur
  
- Attended three day training programme at KALIPSO CAMP, Moonar
  
- Participated Marketing Game competition in the international management fest DENOVO2k18 conducted by department of management studies, Toc H institute of science and technology
  
- Participated in Gillette Guard ‘Vijayam ningalude Kaipidiyil’. Grooming workshop
  
- Attended all Kerala CSR Conclave 2018 conducted by KMA at Le Meridian Convention Center Kochi

## **REFERENCE**

1. Dr. Sajini Thomas, Associate professor, SNGIST college, Manjaly, Kerala

Mail Id; saginithomasmathai@sngist.org                      ph; +919249501160

2. Ameer PA, General Manager, JUx The learning Hub, Kochi, Kerala

Mail id; ameer@juxhub.com    ph; +919809091544

## **Declaration**

**I do hereby declare that the above mentioned facts are true and correct to the best of my knowledge & belief.**

**SREELAKSHMI. E.S**