

Aswin R Krishnan

Kizhakke Ambattu, Thuravoor P.O, Cherthala, Alappuzha, Kerala
- 688532

Ph: 8089761608/9446550148 email: aswinrkrishnan18@gmail.com



PERSONAL SUMMARY:

A competent individual with excellent communication, organization and co-ordination skills, possessing a 3+ year's proven record of planning and coordinating government projects related activities and ensuring the periodical completion of the task in accordance with the vision and mission of the organization.

Passionate enough to be part & parcel of an organization of great repute, so as to get enriched further with knowledge newly acquired, and thereby greatly contribute to the organizational goals.

ACADEMICS:

Bachelor of Engineering in Mechanical

Anna University of Technology, Chennai (2008 – 2012)

Master of Business Administration (Operations & Marketing)

VIT University, Chennai (2012 – 2014)

WORK EXPERIENCE:

❖ **Sree Chitra TIMed, Bio Medical Technology (BMT) Wing, Poojappura, Trivandrum**

Designation: Project Coordinator – NIDHI PRAYAS (Sep 2021 - Present)

Duties & Responsibilities:

- ✓ Managing the end to end activities of NIDHI PRAYAS scheme of Department of Science and Technology (DST)
- ✓ In-charge of Fab lab set up in TIMed
- ✓ Coordinating meetings, seminars etc and other office administration tasks

❖ **Sree Chitra Tirunal Institute for Medical Sciences & Technology (SCTIMST), Bio Medical Technology (BMT) Wing, Poojappura, Trivandrum**

Designation: Project Coordinator (Dec 2018 – Sep 2021)

Duties & Responsibilities:

- ✓ Associating with the Head (BMT) in coordinating the research & development related activities of the TRC projects funded by Department of Science & Technology (DST), Govt of India.
- ✓ Initiation and coordination of review meetings (internal review, Director's review and RC meeting), meetings with industrial partners etc and other office administrative tasks.
- ✓ Associating with the Technology Business Division (TBD) in industry scouting for commercializing of the technologies developed in the Institute.

- ✓ Associating with the Technology Business Division (TBD) in technology transfer process like EoI preparation, preparation of product profiles, Technology transfer readiness documents etc.
- ✓ Preparation of Market analysis reports of new and existing technologies to understand the current market trends.
- ✓ Coordinating the desktop evaluation/testing process of Covid related products (under categories UV/Surface disinfectant/Ventilator) of various companies/entrepreneurs as per ICMR guidelines

❖ **Kerala Industrial Infrastructure Development Corporation (KINFRA), Trivandrum**

Designation: Project Management Executive (March 2015 – March 2018)

Duties & Responsibilities:

- ✓ Overall monitoring of the operation and maintenance of ETP system and Water Supply system in the park
- ✓ Assisting the Asst. Manager (Park-in charge) in monitoring and managing the activities of the industrial park and its constituent units.
- ✓ Assisting the Administration (in charge) to coordinate and monitor the day to day administration and HR activities of the office.
- ✓ Assist the General Manager (Planning & Business Development) to coordinate with the Industries Department, Government of Kerala, and other Government departments as well as various Ministries and Departments of Government of India for approvals and in-principle sanctions for upcoming government projects.
- ✓ Coordinating the activities (DPR preparation, RFP & EOI preparation etc) of various Government Projects like:
 - KINFRA Mega Food Park
 - KINFRA Defence Park (India's first Defence Park)
 - International Exhibition-cum-Convention Centre (IECC), Kochi
 - Petrochemical Park, Kochi, etc.
- ✓ Tender document preparation and tender floating for works related to the above mentioned projects.
- ✓ Preparation of preliminary proposals, draft estimates (using the cost index, DPAR etc.), market analysis etc.
- ✓ Preparation of MoU's, drafting of Agreements, etc., related to the projects.
- ✓ Planning and Preparation of 13th Five Year Plan (2017-22) and co-ordination of the related activities with the State Planning Board of the Government of Kerala
- ✓ Assisting the Dy. Manager (Finance) in preparation of financial updates related to projects for submission to the Government.
- ✓ Part and parcel of the planning team for the establishment of Electronic Manufacturing Cluster at Kakkanad, Kochi
- ✓ Regular updation of all projects and reporting the status of projects to Government.
- ✓ Assisting General Manager (Planning & Business Development) in procurement of computers and other electronic equipment for office use.
- ✓ Coordinating the System administration activities in office.
- ✓ Initiation and coordination of Seminars, B2B meets, Meetings etc.

❖ **Amalgam Nutrients & Feeds Limited (ANFL), Cherthala**

Designation: Junior Engineer Trainee (Mechanical) (July 2014 – March 2015)

Duties & Responsibilities:

- ✓ Monitoring the overall operation and maintenance of various equipments like Drier, Pumps, Boiler, equipments in Effluent Treatment Plant, etc.
- ✓ Monitoring the daily production process.
- ✓ Planning and implementation of the restructuring and replacement of machineries.
- ✓ Managing subordinate staff and operators
- ✓ Rotating Shift management
- ✓ Assisting store in-charge in procurement of materials, tools etc.

KEY SKILLS & COMPETENCIES:

- ✓ Ability to multi-task in a demanding environment.
- ✓ Experience of interpreting planning and preparing technical proposals
- ✓ Able to ensure that all the procedures are met
- ✓ Ability to assess feasibility of proposals & also to suggest alternatives
- ✓ Adaptive to any environment
- ✓ A good listener, observer and an efficient team player.

PERSONAL DETAILS:

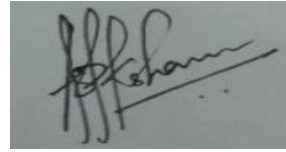
- ✓ Name : Aswin R. Krishnan
- ✓ Gaurdian Name : Radhakrishnan Nair K.
- ✓ Sex : Male
- ✓ Nationality : Indian
- ✓ Marital Status : Married
- ✓ Date of Birth : 8th May 1990
- ✓ Languages Known : English, Malayalam, Tamil and Hindi

REFERENCES:

1. Dr. P.R. Harikrishna Varma
Head, Biomedical Technology Wing
SCTIMST, Satelmond Palace
Poojappura, Trivandrum – 695012
Ph: 9446454427
2. Mr. Sunil G.
Ex- GM (Planning & Business Development)
KINFRA, Kinfra House, Sasthamangalam
Trivandrum – 695010
Ph: 9847253831
3. Mr. Balram S.
Scientist G(Sr. grade) & CEO, TIMed
Biomedical Technology Wing
SCTIMST, Satelmond Palace
Poojappura, Trivandrum – 695012
Ph: 9249402311

DECLARATION:

I declare that the above information is correct & true and I bear the responsibility for the correctness of the same.

A handwritten signature in black ink, appearing to read 'Aswin R. Krishnan', is written over a horizontal line. The signature is contained within a grey rectangular box.

5th April 2022
Trivandrum

(Aswin R. Krishnan)