

From :

Anu George
Mangalathu (H)
Arumanoor P.O
Kottayam (dist)
Kerala
Pin : 686568
Ph .8376924996

To ,

The H.R manager / the nursing superintendent

Sub :application for the post of staff nurse.

Respected sir/madam

I anu George working as a ward supervisor in Asian institute of medical science.would like to apply the post of staff nurse in your esteemed hospital.i have to fourteen years experience in working in nursing field .if I given opportunity to collaborate with you , I promise you to do my best to fulfil my assigned duties efficiently , effectively and skilfully facilitating the achievement of the hospital as well as the professional goals.

I enclose the true copies of my certificate and resume here with your kind perusal .i will be great full to you consider me positively and do the needful.

Thanking You ,
Yours Sincerely
(Anu George)

CURRICULUM VITAE

PERMANENT ADDRESS

ANU GEORGE

E-MAIL : anu.jais129@gmail.com

ANU GEORGE
D/O GEORGE
MOB.9650099239,8376924996
MANGALATHU(H)
ARUMANOOR P.O
KOTTAYAM (DISST)
KERALA
PIN . 686568

OBJECTIVE

Seeking Along Lasting Challenging Career In Health Care Organization Where I Could Apply My Knowledge Skills To Its Future Growth.

POST APPLIED : STAFF NURSE

PERSONAL PROFILE

Name : Anu George
Father name : George
Date : 2/12/1983
Gender : Female
Marital Status : Married
Religion : Christian
Nationality : Indian
Languages known : English ,Hindi ,Malayalam

Present Address : H.NO 230

Sector 46
, FARIDABAD

HARYANA
PIN . 121001

Educational & Professional Qualification

Year	Course	Name of the Institute	Board University
1997 to 1998	SSLC	St. Marys G.H.S Athirampuzha	Kerala Board
2000 to 2001	Plus Two		Kerala Board
2002 to 2005	Diploma in General Nursing & Midwifery	School of nursing Mercy hospital Thalayolaparampu kottayam	Kerala nurses and Midwives council

EMPLOYMENT HISTORY

Total Experience : **14 years**

WORKING EXPERIENCE

Period	Name of hospital	designation
15-04-2005 to 15-04-2006	Nursing hospital pothy Thalayolaparambu, Kerala	Staff nurse in paediatric ward
1-05-2006 to 10-10-2006	Geetha hospital Sector – 28, Faridabad	Staff nurse in NICU
15-10-2006 to 20-12-2007	Sarvodaya hospital Sector -19 , Faridabad	Staff nurse in NICU
20-02-2008 to 04-08-2009	Ayoun al jawa hospital Al – qassim KSA	Staff nurse in emergency Department

DETAILS OF PRESENT EMPLOYMENT

Period :

Till Date

Name of the Hospital : Asian Institute of Medical Science

Bed Capacity : 350 Beds

Department of Work : medical & surgical ward

Range of Service : 24 hrs.

FUNCTIONAL RESPONSIBILITIES :-

- Providing Basic Nursing Care
- Admission And Discharge Procedure
- Assessment Of Vital Signs
- Health Education To Patients And Relatives
- Continuous Monitoring Of Patients
- Calculation And Administration Of Drugs
- Initiation And Maintenance Of O2 Therapy
- Maintaining Records And Reports
- Assisting Doctors For Diagnostic And Therapeutic Procedures
- IV Cannula Insertion

- Urinary Catheterization
- Isolation Therapy And Universal Precautions
- Cardio Pulmonary Resuscitation
- Administration Of Blood And Blood Products
- Management Of Supplies And Equipments
- Wound Dressing
- NGT Insertion And Feeding
- Emergency Management Of Critically Ill Patients
- Attend The Nutritional Needs Of The Patients
- Supervision Of Student Nurses

EQUIPMENTS HANDED :-

- Cardiac monitor , Ventilators
- Pulse – oximeter
- ABG machine
- ECG machine , Spiro meter
- Laryngoscope , Defibrillator
- Ambubag with mask
- Suction apparatus
- Centralized Oxygen and suction
- BP apparatus
- Glucometer
- Nebulizer and Nelsons steam inhaler
- Syringe pump and infusion drainage
- Different type of ventilators

CLINICAL EXPERIENCE : -

- Pain And Wound Management
- Bed Sore Dressing
- Collection Of Blood For ABG Studies
- Handling Of CVP Line , Neckline , Arterial & Venous Sheath , Monitoring Of Arterial BP Zeroing
CVP Monitoring Etc.
- Management Of Retention & Incontinence Of Urine , Paralysis Of The Body
- Unconsciousness Of The Patients Due To Neurological Problem Etc.
- Procedure Handled By Me Includes : Tracheotomy Care ,Gastric Lavage , Urine Sugar Checking Collection Of Blood & Urine Specimen , Urinary Catheterization
- Nebulization & Steam Inhalation , Enema , Suppository.
- Assisting Tracheotomy , Intubation , Bone Marrow Aspiration , Pleural Tapping

- Abdominal Tapping , Insertion Of Central Venous Line , Lumbar Puncture, Bronchoscopy , Endoscopy Etc.

REFERENCE :-

1. Dr.gupta
Sarvodaya Hospital
Sector – 19
Old Faridabad
2. Hospital Director
Ayoun Al Jawa
Al Qassim
K.S.A
3. Mrs . Sonia Joseph
Chief of Nursing service
Asian Institute of medical science
Faridabad

DECLARATION :-

I do here by declare that the above information produced is true to the best of my knowledge.

Place :

(ANU GEORGE)

Date :