

Curriculum Vitae

LIBIN PYLEE

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[DOB- 12-06-1986](#)



Experience:

- Worked as an Operations Manager in Quesscorp Ltd (Terrier security services), Kochi from May 2021 to February 2022.
- Worked as an Assistant Manager- Operations in Quesscorp Ltd(Avon facility management) Kochi from July 2019 to November2020
- Worked as a Facility Executive in Citi bank cochin branch from March 2018 to July 2019
- Worked as an Operator in 110kv Sub Station (KSEB) at Panangad from June 2012 to February2018
- Worked as a Site Engineer in CASCADE ENGINEERS at Ponurunni, Vytilla for 1year

Responsibilities as Manager- Operations:

- Client meeting and prepare the MOM
- Taking the snag list in the sites during register checking
- Rectifying the issues in the sites at the earliest
- Preparing the clerical jobs
- Preparing the survey reports after conducting the survey
- Conducting basic training to the Guards
- Maintain the collection from the Clients
- Dealed with main clients in Cochin are BYJU'S, Thomas Cook,Conduent etc.

Responsibilities as Assistant Manager- Operations:

- Client meeting and prepare the MOM
- Taking the snag list in the sites during the walk rounds
- Rectifying the issues in the sites at the earliest
- Preparing the clerical jobs which supports the HR
- Preparing the survey reports
- Conducting basic training to the technicians and HK staffs
- Dealed with Chillers, PAC,FCU, VESDA, WLD,DG, Transformer etc. at Sites
- Dealed with main clients in Cochin are TCS, IBS, Conduent, V Guard, Choice School, CIALetc.

Responsibilities as Facility Executive:

- Ensuring the facilities provided in Citibank
- Preparing reports and office related works
- Monitoring housekeeping services
- Monitoring electrical technicians at site
- Maintaining housekeeping consumables and electrical materials at site properly
- Checking all electrical equipment's like DG, UPS, Inverter, Split AC and Ductable AC
- Rectifying the issues at the earliest

Responsibilities as an Operator:

- Operation and maintenance of substation equipment such as power transformers (110/11KV, 12.5MVA), Control Panels, Circuit Breakers (SF6, Vacuum CB), Current Transformers, Potential Transformers, On load Tap changer, 11kV control & relay panels , Battery Charger, Protective Relays etc.
- Preparing checklist , Recording daily readings in log book as well as in system
- Constant monitoring of the status of the relays and their conditions
- Constant monitoring of pressures of the Sulphur Hexafluoride Breakers(SF6)
- Constant monitoring and recording of the temperatures of the Transformers.
- Prepare monthly Operators Review (MOR) regarding the overall consumption of the feeders, load variation and daily/monthly load peaks.
- Issue Non - Back Feed Certificate for the 110 kV feeders (NBC) for maintenance and other major shut down works
- Issuing isolation certificate on 11KV feeders for permit work
- Control and monitoring of the 11KV feeders including a feeder to a multi-specialty hospital.

Responsibilities as a Site Engineer:

- Overall Supervision of all Electrical related works and the maintenance.
- Responsible for the completion of work within the stipulated time.
- Planning and execution of the complete electrical installation
- Responsible for the overall quality of the overall installation
- Final Inspection of all the installations before handing over
- Coordination of all workers and work allocation

Objective:

To secure a promising position in a company where my abilities can be utilized effectively for the growth of the organization and also for strengthening my career as a technocrat with global vision and social commitment.

Scholastic Record:

Year	Qualification	University/ College	Percentage
2004 - 2008	B.Tech (Electrical and Electronics)	Federal Institute of Science and Technology, Angamaly.	54%
2002 - 2004	XII (State)	Sacred Heart, Thevara	69%
2001 - 2002	X (State)	St Judes, Thammnam	75%

Industrial Visits:

- Pallivasal Munnar
- IISC Bangalore

Technical Expertise:

Computer	Basics and AutoCAD
Operating system	Windows 98/2000/XP
Main Project	Speed control of PMDC motor

Language ability:

- English.
- Malayalam

Personal strengths:

- Smartworking.
- Positive Attitude.
- Organising strengths
- Adaptable.
- Sincerity

Interests:

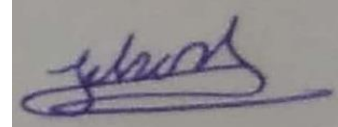
- Sports-Cricket.
- Gaming.
- Driving.

Declaration:

I hereby declare that the above furnished information is true to best of my knowledge and belief.

Chilavannor

25/03/2022

A rectangular box containing a handwritten signature in blue ink. The signature is cursive and appears to read 'Libin Pylee'.

LIBIN PYLEE