

ROHITH M A

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"Mithila", West talap, Kannur, Kerala, India

Objective

Seeking a responsible job with an opportunity for professional challenges. I take up with things in building a strong and succesful career and to grow up with the professional managed learning organisation and to work in a challenging environment requiring constant development to fresh skills and to utilize my existing skills to maximum.

Experience

KANNUR PHARMACY LLP

1-2-2021 -

ACCOUNTANT

Present

Working as an accountant,

Posting day to day entries, Daily sales reconciliation, bank reconciliation, Purchase entries, sales entries.

Nikshan Electronics

1/4/2019 -

Customer Service

31/1/2020

Worked as a counter billing staff.

Entering of day to day counter sale bills for customers also preparing necessary documents for sales returns and payments.

Passing day to day receipt entries.

Verification the sales value and the counter cash details and rectifying the errors happened.

Anoop Kumar Accounting firm

1/7/2017 -

Accounts

25/3/2019

Worked as an accounts assistant,

Entering of day to day bills such as purchase, sales.

Passing necessary day to entries.

Worked on bank reconciliation, finding errors and rectifying the errors if needed.

Filing of GST online, which includes getting new GST registration, filing monthly and quarterly returns including GSTR1, GSTR 2A, GSTR 3B etc.

Passing necessary adjustment entries.

Preparing necessary details and records needed for the audit.

Education

2017

Kannur University, Thavakkara, Kannur

Bcom

58%

Thuchathacharya vidyalayam, Edachova, Kannur

Plus 2

78%

Thunchathacharya vidyalayam, Edachova, Kannur

SSLC

63%

Skills

Tally

SAP -FICO

Ms office (Excel, word, PowerPoint)

Peach tree

Quick books

Accounts

Problem solving

Email

Time management

Communication

Team work

Blue fox software

Certifications

SAP financial Accounting

C-DIT computerized Accounting

TASC- Professional Bussiness Accounting and Taxation

Interests

Travelling, sports

Languages

Malayalam

English

Hindi

Tamil

Personal Details

Date of Birth : 23/2/1995

Marital Status : Single

Nationality : Indian

Strengths

Ability, interest and willingness to learn

Adaptability to change

Time management

Weakness

Tend to lose interest if hardwork is not recognised

Declaration

I believe in the fact that no one is born master. Everyone develops from learning from surroundings, but i can assure that i am a quick learner and i have the guts to turn on the key towards success through my sincerity and smart working.

I hereby declare that the above particulars of facts and information stated are correct to the best of my belief and knowledge.