



# CHRISTEENA KURIYAN

## CONTACT ME

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## INDIVIDUAL SKILLS

GOOD COMMUNICATION SKILL  
TEAM MANGEMENT SKILL  
QUICK DECISION MAKING  
STRONG RELATIONSHIP BUILDING SKILL

## PERSONAL DETAILS

NATIONALITY : INDIAN  
DATE OF BIRTH :20 JANUARY 1999  
GENDER :FEMALE

## LANGUAGES

ENGLISH :FLUENT  
MALAYALAM:NATIVE  
HINDI :READ AND WRITE

## CAREER OBJECTIVE

MY OBJECTIVE IS TO DEVELOP MY CAREER WITH IN AN ORGANIZATION THAT UTILIZES MY MANAGEMENT, LEADERSHIP AND SUPERVISION SKILLS FOR MUTUAL GROWTH AND SUCCESS.

## EDUCATION

### MASTER OF HOSPITAL ADMINISTRATION

YEAR OF PASSING :2020-21

UNIVERSITY :KERALA UNIVERSITY OF HEALTH SCIENCES ,  
THRISSUR

INSTITUTION :M.O.S.C INSTITUTE OF ALLIED HEALTH SCIENCES  
KOLENCHERY

MARKS IN PERCENTAGE :79

### BACHELOR OF SCIENCE IN BIOTECHNOLOGY

YEAR OF PASSING :2018-19

UNIVERSITY :CALICUT UNIVERSITY

INSTITUTION :ST JOSEPHS COLLEGE ,IRINJALAKUDA

MARKS IN PERCENTAGE :84.2

## PROJECTS DONE

### M.O.S.C MEDICAL COLLEGE ,KOLENCHERY

A STUDY TO ASSESS THE LEADERSHIP STYLE OF OFFICERS IN ADMINISTRATIVE DEPARTMENT AND ITS IMPACT ON THEIR LEVEL OF MOTIVATION

### AMALA INSTITUTE OF MEDICAL SCIENCES ,THRISSUR

A STUDY TO ASSESS THE TIME TAKEN FOR BLOOD SAMPLE COLLECTION ,PROCESS FAILURE MODE AND EFFECT ANALYSIS IN LABORATORY AND WORK ABILITY OF LABORATORY STAFF

## ACHIEVEMENTS

SECURED FIRST RANK IN MASTER OF HOSPITAL ADMINISTRATION (2019-21 ) IN KERALA UNIVERSITY OF HEALTH SCIENCES

## WORK EXPERIENCE

### PATIENT RELATIONS EXECUTIVE

#### LISIE HOSPITAL ,ERNAKULAM

- COORDINATION OF OUTPATIENT DEPARTMENT INCLUDING RECEPTION,REGISTRATION ,BILLING ,HEALTH CHECKUP .
- COORDINATION OF INPATIENT DEPARTMENT ,ADDRESS PATIENT COMPLAINTS ,GIVING FINANCIAL CLEARANCE,ENSURING SAFE AND PEACEFULL HOSPITAL STAY .
- COORDINATION OF EMERGENCY DEPARTMENT ,DEALING WITH COMPLAINTS,HANDLING OF MEDICO LEGAL CASES , COORDINATION OF ALL HOSPITAL FUNCTIONS DURING NIGHT.
- GIVING PRE-ANAESTHESIA COUNSELING TO PATIENTS

## CONFERENCES

ATTENDED "CSSD MANAGEMENT ,STERILIZATION AND INFECTION CONTROL" AT M.O.S.C MEDICAL COLLEGE KOLENCHERY

ATTENDED "FUNDAMENTALS OF HEALTH FINANCING AND AND HEALTH ASSESSMENT "AT PUSHPAGIRI INSTITUTE OF MEDICAL SCIENCES AND RESEARCH CENTRE ,THIRUVALLA

## REFERENCES

1. [Adv .THOMAS P.V](#)  
PRINCIPAL-M.O.S.C INSTITUTE OF ALLIED HEALTH SCIENCES ,KOLENCHERY .  
PHONE NUMBER :9400866281
2. [Mrs NISHA LAUGH](#)  
LECTURER :M.O. S.C INSTITUTE OF ALLIED HEALTH SCIENCES ,KOLENCHERY PHONE NUMBER :9847189316

