



RAHUL BABU

Contact Details

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Address

Kolliyil House

Perumballoor P O

Muvattupuzha

Ernakulam, Kerala

Pin – 686 673

Personal Details

Date of Birth : 08-01-1994

Sex : Male

Nationality : Indian

Marital Status : Single

Nationality : Indian

Father's Name : Baburaj K P

Religion : Hindu

Languages Known

❖ English

❖ Hindi

❖ Tamil

❖ Malayalam

PROFILE

- PRO Cum Quality Manager
- Admin

SUMMARY

Public Relations Officer Cum NABH Quality Manager with more than 1 year experience in MCS Hospital, Muvattupuzha. Experience in coordinates activities of medical and administrative services, ensure quality of care and actively participated in Basic Life Support class and coordinated the NABH activities.

WORKING EXPERIENCE

- Working as **PRO Cum NABH Quality Manager** at **MCS Hospital (Muvattupuzha Co-operative Super Specialty Hospital & Research Center)** , Muvattupuzha since January 2020.
 - Directs and coordinates activities of medical, nursing and administrative staffs and services.
 - To assist the hospital in ensuring the quality of care throughout.
 - Making the patients aware the health services and facilities available.
 - Looking after grievances/complaints of the patients in the hospital.
 - To attend the referral services from the doctors for indoor patients.

EDUCATIONAL QUALIFICATIONS

- **Certificate Program in Hospital Administration** from ISSD, Cochin in 2019 with 'A' grade.
- **Bachelor of Business Administration (BBA)** from AIMFILL International, Cochin in 2016.
- **Diploma in Airline Airport Management** from AIMFILL International, Cochin in 2012.

TECHNICAL SKILLS

- Programming Languages : C, C++
- Softwares : MS Office
- Operating Systems : Windows, Linux Basics

Reference

- Mrs. Tintu Cyril
Admin Manager
MCS Hoapital,
Muvattupuzha
Mob: 9048732831
- Mr. Jayakumar
General Manager
B&B Memorial Hospital
Thrikkakara, Cochin
Mob: 9061784385

SKILLS

- Excellent time management and organizational skills.
- Positive attitude and strong focus on customer satisfaction.
- Strong analytical diagnosis and problem solving skills.
- Decision maker
- Team player and understand team dynamics.

TRAINING ATTENDED

- Have undergone specialized training in **Basic Life Support**.
- Have participated in various **NABH** related classes.
- Attended classes on COVID 19 prevention methods.
- Attended classes on COVID 19 vaccination.

DECLARATION

I do hereby declare that the particulars given above are true to the best of my knowledge and belief.

Muvattupuzha

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RAHUL BABU