NAME :-MARY THERESA ADDRESS :- Manayath (H) Kalpaka Lane, Perumanoor Pin – 682015 MOBILE NO. :-9744225873 E-MAIL :- marytheresajames@gmail.com CAREER OBJECTIVE :- My objective of pursuing this job is that I can contribute my level best for your institution and also improving my skills. EDUCATION QUALIFICATION :-

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SSLC |  | STATE | ST. THOMAS G.H.S | 2015 |  | 92 |
|  HIGHERSECONDARY | COMMERCE | STATE |  ST. TERESA’SC.G.H.S.S |  2017 |  | 89 |
| B.COM | FINANCE& TAXATION | M G UNIVERSITY |  ST. ALBERT’SCOLLEGE(AUTONOMOUS) | 2020 | SEMESTER 1 | 6.85 |
| SEMESTER 2 | 7.14 |
| SEMESTER 3 | 6.95 |
| SEMESTER 4 | 7.16 |
| SEMESTER 5 | 6.58 |
| SEMESTER 6 | 6.95 |
| FINAL RESULT | 6.94 |

 WORK EXPERIENCE :- Done Internship at K N Valsan & Co. Date of joining :01/04/2019 Date of resignation :31/05/2019

STRENGTH :- STRESS TOLERANCE

 FLEXIBILITY AND ADAPTABILITY

 FRIENDLY NATURE

COMPUTER KNOWLEDGE :- M S OFFICE

 TALLY ERP 9

HOBBIES :- COOKING

 GARDENING

PERSONAL DETAIL:

FATHER’S NAME :- JAMES M V

MOTHER’S NAME :- SINY JAMES

LANGUAGES KNOWN :- ENGLISH

 HINDI

 MALAYALAM

MARITAL STATUS :- SINGLE

DATE :- Yours faithfully,

PLACE :- MARY THERESA

 