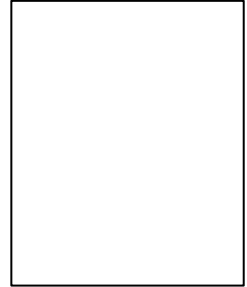


RESUME

Sreejith.M

Mudappala House,
Mampad,
Kizhakkencherry Post,
Palakkad District
Kerala, India
Pin - 678684



Date of Birth : 23/04/1991

Mobile:

+91 9037653268 (KL)

Email: send2mesreejith@gmail.com

CAREER OBJECTIVE:

To Work for a recognized and esteemed organization which would enhance my quality and competitiveness and help me to explore my capabilities and also share my knowledge for the benefit of the organization.

Educational Qualification:

- **MASTER OF SOCIAL WORK**
(*Medical & Psychiatry*)
BHARATHIYAR UNIVERSITY [01/01/2014 – 31/03/2016]
Place : Coimbatore,Tamilnadu.
- **MA SOCIOLOGY**
UNIVERSITY OF CALICUT [01/01/2012 – 31/03/2014]
Place : Thrissur, Kerala.
- **BA SOCIOLOGY**
UNIVERSITY OF CALICUT [01/01/2009 – 31/03/2012]
Place : Vadaikencherry, Palakkad, Kerala.
- **PLUS TWO**
KERALA HIGHER SECONDARY BOARD [01/01/2007 – 31/03/2008]
Place : Kizhakkencherry, Palakkad, Kerala.
- **S.S.L.C**
KERALA BOARD [01/01/2005 – 31/03/2006]
Place : Kizhakkencherry, Palakkad, Kerala.

Work Experience:

★ *Public Relation Officer*

Kinfra Covid Hospital [From 24/12/2020 To 31/10/2021]
On contract basis **under National Health Mission - Kerala**

City: Kanjikode, Palakkad
Country: India

★ *Project manager*

Deepam Educational Charitable Trust [From 20/12/2019 To 31/10/2020]
For **SURAKSHA Project - under Kerala Aids control Society** to prevent HIV/AIDS among high risk groups).

City: Thrissur
Country: India

★ *Case worker & Counselor*

Mithra Institute of Behavioural Sciences [From 01/08/2016 To 10/12/2016]
For the project '**Kaval**', implemented by **Social Justice Department of Kerala** with the support of **NIMHANS, Juvenile Justice Board** and **District Child Protection Units** to provide psycho social support and care **for Children in conflict with Law**).

City: Shoranur, Palakkad
Country: India

Technical Skills

- Diploma in Web Designing
- Diploma in Graphic Designing
- Operating System: Win 7, 8, 10 & 11
- Microsoft Word, Excel, Powerpoint, Etc

Languages Known

- English
- Malayalam
- Tamil

Strengths

- Strategic Planning
- Staff Management
- Budgeting
- Organizing skill

- Leadership quality
- Teaching skills
- HR process
- Personal Recruitment
- Payroll coordination
- Counseling Skills

Accomplishments:

- Took **Personality Development and Career Guidance classes** for SC/ST students under **SC/ST Department, Palakkad**
- Attended **6 days residential training programme(TOT)** about family and stress management for children in conflict with law (**CCLs**), conducted by **National Institute of Mental Health & Neuro Science (NIMHANS)**, with the support of **Social Justice Department (Kerala)**, at Bangalore
- Attended **6 days residential training programme(TOT)** for children in conflict with law (**CCLs**), conducted by **NIMHANS**, with the support of **Social Justice Department (Kerala)**, at Bangalore
- Attended **3 day family enrichment programme(TOT)** for children in conflict with law (**CCLs**), conducted by **NIMHANS**, with the support of **Social Justice Department (Kerala)**, at Bangalore
- Attended **3 days residential training programme(TOT)** for children in conflict with law, conducted by **NIMHANS**, with the support of **Social Justice Department (Kerala)**, at Kuttikkanam
- Participated **6 days residential training programme** for children in conflict with law, conducted by **NIMHANS**, with the support of **Social Justice Department (Kerala)**, at Sameeksha Ashramam, Aluva
- Participated in **vocational training programme** with Blind people at **HELLEN KELLER INSTITUTE**, Vaniyamkulam, Kerala.
- Conducted **community development programme** in **NAZARATH CARE & SUPPORT CENTRE**, Palakkad
- Organized awareness class on **De addiction and behavioral problems among youth** at **AJK College, Coimbatore**
- Participated **3 days residential training programme for project managers** under **Kerala State Aids Control Society**

Internship

- | | |
|--|--------------|
| ➤ Nazarath care & Support Centre
(For HIV Patients) | Palakkad |
| ➤ Manomithra Psychiatric Care & Counselling Centre
(For psychiatric Patients) | Malapuzha |
| ➤ Devashrayam Charitable Trust
(For Mentally Retarded People) | Chandranagar |
| ➤ Tholpavakoothu Sangam
(NGO for Social awareness through traditional Puppetry) | Koonathara |
| ➤ Gurukulam Foundation
(For social, educational and cultural development) | Nemmara |
| ➤ Gangothri Charitable Trust
(For cultural and educational development) | Nemmara |

References

References shall be available on request.

DECLARATION

I hereby declare that the information submitted all are true to the best of my knowledge and belief.

Date :-

Place :- Palakkad

[Sreejith.M]