

# Roland George

Seeking a challenging career in a progressive organization to enhance my professional and management skills to attain the organization goals.



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📅 05 May, 1992



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## WORK EXPERIENCE

### 1,Worked as Accountant in APEX HARDWARE(2 years 11 months)

#### Achievements/Tasks

- Cash management ,auditing stocks

### 2,Worked as Marketing Manager in NCC (6 months).

#### Achievements/Tasks

- Market Scanning, Marketing business direct dealing. • Event management ,coordinating entire work. • Daily meeting with other mangers to develop business target, Ensuring internal coordination. • Maintaining ongoing customer contact , Sales Calling.

### 3,Worked as Assistant Branch Head (ABH) in MANAPPURAM FINANCE Ltd. (8 months)

#### Achievements/Tasks

- Target Achievements, Market Scanning. • Supervising staff in branch and audit the work of staff. • Daily meeting to planning, organizing, implementing work. • Direct dealing with outside business( to takeover there customer). • Marketing business through phone and outdoor direct dealing. • Maintaining ongoing customer contact , Sales Calling. • Ensuring internal coordination on services and product commitments needed to be made.

## EDUCATION

### S.S.L.C

ST. Aloysius High School (2008)

### PLUS TWO (Commerce-Computer Application) SNV Skt.HS (2010)

### B COM Computer Application SNM College Maliankara(MGU)(2013)

### B COM co-operation SNM College Maliankara(MGU)(2019)

### MBA (Finance and HR) LSM (MGU) (2015)

## PROJECT STUDY

❖ Project at V-Guard Ltd as a part of B COM commerce project.

❖ Conducted an organization study at KAMCO Govt. Company as a part of MBA Organization study.

❖ Finance project at KAMCO govt. company for MBA Project

## COMPUTER SKILLS

❖ MS Office (Excel, Word, Power Point)

❖ Good Typing Speed

❖ Troubleshooting computer hardware, software installation.

## ACHIEVEMENTS

❖ Certificate for "tally 9.0"

❖ Certificate for "Kerala institute of tourism and Travel studies"

❖ Certificate for "abacus"

❖ Certificate for "hardware and networking "

## LANGUAGES

MALAYALAM

*Native or Bilingual Proficiency*

ENGLISH

*Full Professional Proficiency*

HINDI

*Limited Working Proficiency*

## PERSONAL SKILLS

- Creative thinking ■ Community volunteer works ■ Minimize the wastage of time