

Resume

Meenu M Nair

Siva (H),

Thalayazham (P. O)

Vaikom, Kottayam (D.T) - 686607

Kerala

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Career objective:

To work with organizations having great potential for growth and excellence, where I can use my knowledge, skills, and creativity effectively to pursue both the organizational goals as well as my own career goals.

ACADEMIC QUALIFICATION

COURSE	INSTITUTION	UNIVERSITY	PERCENTAGE OBTAINED	DURATION
Completed MBA- Finance and Marketing dual Specialization Major: Finance Major: Marketing	DC School of Management and Technology, vagon	Mahatma Gandhi University	70%	2018-2020
Graduation -B.Sc. Mathematics (Computer Application)	Swamy Saswathikananda College, Poothotta, Ernakulum.	Mahatma Gandhi University	82.6%	2015-2018
+2/Higher Secondary	Lisieux English Senior Secondary School, Vaikom.	CBSE	76%	2013-2015
SSLC	Lisieux English Senior Secondary School, Vaikom.	CBSE	85.5%	2013

EXPERIENCE

ASSISTANT MANAGER

Worked as Assistant Manager of Kotak Mahindra Bank Private Limited

- Acquisition of new client for various banking products and addressing customer service needs on regular basis (June 2020 – October 2020)

ACHIEVEMENTS

- Won second price in 'MATHEMATICS IN YOU' conducted in MES College, Marampally in 2016.
- Successfully coordinated the Registration team in Luminance 2k18.

PROJECT

- Project done at Flipkart relating to the shopping experience of customers from online stores
- Organization Study done at Phillips Carbon Black Ltd (Mini project)

PROFESSIONAL SKILLS

Communication Skill, listening Skill, Interpersonal Abilities, Creativity, Team work, Coordination

PERSONAL VALUES AND SKILLS

PERSONAL VALUES- Honesty, adaptability, loyalty, positive attitude, hardworking, empathetic, self-confidence SKILLS-MICROSOFT EXCEL, MICROSOFT WORD

INTERESTS

Interested in Dancing, Listening Music

REFERENCE

FACULTY: DR DEEPTHI SANKAR
Contact No: 9495632821

PERSONAL DETAILS

Age & DOB : 24, 02/05/1997
Sex : Female
Father's Name : K C Manoharan Nair
Nationality : Indian
Marital Status : Married
Languages Known : English, Malayalam.

I hereby declare that the information provided above is true to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, my candidature/appointment is liable to be cancelled.

Date: 10/07/2021

Vaikom

Meenu M Nair