



**Ms. GIFTY PAUL**

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Konnakuzhy P.O.  
Thrissur  
Kerala  
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### **PASSPORT DETAILS**

Passport No : T0410299  
Date of Issur : 12/12/2018  
Place of Issue : Cochin  
Date of Expiry : 11/12/2028

### **PERSONAL INFORMATION**

Gender : Female  
Date of Birth : 23/01/1997  
Age : 25  
Nationality : Indian  
Religion : Christian  
Marital Status : Single  
Languages : English, Hindi,  
Malayalam

## **CURRICULUM VITAE**

### **BRIEF PROFILE**

I am looking for enhance develop and implement professional nursing care and management skills in a hospital and serve the needy and take care of them. I am hoping that this opportunity should help me to establish myself in developing new skills and knowledge in patient care and being essential to the society.

### **OBJECTIVE**

Registered nurse position that will expand nursing skills and knowledge and utilize it to reinforce the facility's operations and the career advancement.

### **CAREER OVERVIEW**

- Area of experience in medical surgical department from January 2019 to March 2021 in Holy Spirit hospital Mumbai India.
- Reputation as a flexible team player and positive attitude.
- Communicating effectively with all sorts of people.

### **SPECIAL HIGHLIGHTS**

- Worked at NABH Accredited and Nursing excellence accredited with 300 beded multispecialty hospital Tertiary care Hospital.
- Experienced in MEDICAL SURGICAL WARD Which consists of 27 general bed
- Experienced in ISOLASION WARD

## **PERSONAL STRENGTHS**

- Sincerity
- Self confidence
- Responsibility
- Good communication skills
- Adapts to new working environment easily
- Sociable, good team member
- Empathetic and understanding nature
- Utilize all educational opportunities
- Able to handle emergency situation
- Devoted to service

## **PROFESSION**

**Registered Nurse and Registered Midwife**

## **ACADEMIC QUALIFICATION**

<b>COURSE</b>	<b>INSTITUTION</b>	<b>UNIVERSITY/BOARD</b>	<b>YEAR OF PASSING</b>	<b>% OF MARKS</b>
S.S.L.C	St. Sebastian's H.S.S. Kuttikad	State Board Kerala	March 2012	97%
Plus Two	St. Sebastian's H.S.S. Kuttikad	Board of HSE Kerala	March 2014	88%

## **PROFESSIONAL QUALIFICATION**

<b>COURSE</b>	<b>INSTITUTION</b>	<b>UNIVERSITY/BOARD</b>	<b>YEAR OF PASSING</b>	<b>% OF MARKS</b>
B.sc Nursing	St. James Collage of Nursing Trissur Kerala	<u>KUHS University</u>	2014 – 2018	
		First year	2015	67.07%
		Second year	2016	64.57%
		Third year	2017	71.64%
		Fourth year	2018	70.85%

## **CERTIFICATION COURSES ATTENDED**

- BLS
- Essential up skilling for nurses on COVID -19 Pandemic management
- Ventilator training program
- Save a life CPR, AED and First aid certification course

## **AREA OF STUDY IN B.SC NURSING AND MIDWIFERY**

- Foundation of nursing
- First AID
- Anatomy
- Physiology
- Sociology
- Psychology
- Nutrition
- Medical nursing
- Surgical nursing
- Eye and ENT nursing
- Nursing administration
- Pharmacology
- Child health nursing
- Mental health nursing
- Advanced medical & surgical nursing
- Palliative nursing
- Community health nursing
- Nursing research
- Gynecologic & maternity nursing
- Nursing education

## **REGISTRATION DETAILS**

<b>REGISTRATION</b>	<b>MEMBERSHIP STATUS</b>	<b>REGISTRATION NUMBER</b>
Kerala Nurses and Midwives Council	Life Membership Registration	KL03201902162
Maharashtra Nursing Council	Temporary Registration	XVII -27758

## **PROFESSIONAL EXPERIENCE**

<b>DURATION</b>	<b>NAME OF THE HOSPITAL</b>	<b>DESIGNATION AND DEPARTMENT</b>
January 2019 to March 2021	Holy Spirit Hospital Andheri (E) Mumbai	Staff Nurse Medical Surgical Department

## **DUTIES AND RESPONSIBILITIES**

- Assessment, Planning, implementation and evaluation of the nursing care requirement of their allocated patients
- Share professional knowledge and skills with all colleagues
- Administrate nursing procedure and supervise junior nurse and student nurses
- Organization and management of nursing care
- Maintain recording of all necessary documentation
- Timely identification communication of any issue to ward manager
- Maintain and effective interdisciplinary communication procedures
- Participating in all ward and hospital nursing communication procedures
- Attend all mandatory educational section
- Be a preceptor to students and newly appointed staffs
- Barrier nursing
- Maintain drugs and supplies as per standing order

## **BIOMEDICAL EQUIPMENTS HANDLE IN EMERGENCY**

- |                     |                     |
|---------------------|---------------------|
| • Infusion pump     | • BIPAP             |
| • Glucometer        | • Steam inhaler     |
| • AMBU              | • Pulse oxymeter    |
| • Nebulizer         | • Suction apparatus |
| • Oxygen flow meter | • ECG               |
| • Thermometer       | • Syringe pump      |
| • BP apparatus      | • Sphygmomanometer  |

## **TRAINED TO PERFORM THE FOLLOWING PROCEDURES**

- |                                  |                         |
|----------------------------------|-------------------------|
| • IV Canulation                  | • Suctioning            |
| • Sponge bath                    | • Oxygen therapy        |
| • Mouth care                     | • Bladder irrigation    |
| • Back care                      | • Blood collection      |
| • Tracheostomy dressing and care | • ECG                   |
| • Infusion                       | • Cardiac resuscitation |
| • Blood transfusion              | • Platelet transfusion  |

- Urinary catheterization
- Nasogastric tube insertion
- Minor and major dressing
- Enema
- Nebulization.
- Steam inhalation.
- Administration of oral and parental medication
- Admission and discharge procedure
- Bed making
- Catheter care
- Perineal care
- Suctioning
- Tube feeding
- Sitz bath
- Nebulization
- Vital signs
- Bedsore dressing
- Death care

### **SPECIALIZED PROCEDURES ASSISTED**

- Suprapubic catheterization
- Lumbar puncher

### **REFERENCE**

1. **SR. USHA THOMAS**  
Nursing director  
Holyspirit hospital  
Andheri (E)  
Mumbai 400 093
2. **DR. D.K KHANNA**  
Medical director  
Holyspirit hospital  
Andheri (E) Mumbai  
400 093

### **DECLARATION**

I hereby declare that all above mentioned details are true and correct to the best of my knowledge and belief.

Place: Thrissur

**GIFTY PAUL**