

CURRICULUM VITAE



Sumith Mathew

Civil Engineer, Safety Officer
(Chartered Engineer, India)

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Skills / Computer Proficiency

- Time bond working
- Documentation
- Interpersonal communication
- MS Office
- Auto CAD 2D & Staad Pro
- Tekla Steel & Concrete

Languages Known

- English *****
- Hindi *****
- Malayalam *****
- Tamil ***

Personal Details

- DOB: 17 March 1989
- Blood Group: A -ve
- Passport: K8322509
- Driving License: LMV,MCWG
- Religion : Christian,Orthodox
- Place of Birth :Dhamthari, CG

An independent and enthusiastic individual eager to contribute to team success through hard work, attention to detail, also interested in exploring new areas and to learn, grow and excel in any industry.

EDUCATIONAL DETAILS

❖ 2008 - 2012 : Bachelor of Technology in Civil Engineering

- Graduated with 71 %
- Graduated from Dr.B.R Ambedkar University Agra
- Studied at Institute of Engineering and Technology Khandhari,Agra
- Project on Water Conservation System / Artificial lakes
- Seminar on Super Adobe / Super Block Technology

❖ 2022 February : NEBOSH – International General Certification in Occupational Health & Safety

- Waiting for Result

❖ 2017 – 2018 : Diploma in Construction Safety Management

- Completed with Grade “ A ”
- Diploma from STED Council , Govt. of India
- Studied at Q Center, Institute of Technical Engineering, Trivandrum

❖ 2018 – Diploma in Structural Engineering Design

- Completed with Grade “ A ”
- Diploma from National Council for Technology and Training,
- Studied at ASTS Global Education (Computer Aided Course)

❖ 2013 – Foundation Course in Quantity Surveying

- Completed with 78%
- Certification from RICS London

❖ 2005 - 2007 – Bio-Science from Board of Higher Secondary Education

- Completed with 73 %
- Studied at Lourdes Matha Higher Secondary School,Alleppy

❖ 2005 – Secondary School Leaving Certificate – SSLC

- Completed with 69 %
- Studied at M.G.M Higher Secondary School,Thiruvalla

ACHIEVEMENTS AND MEMBERSHIPS

- Institution of Engineers (India) Approved Chartered Engineer
- Associate Membership in Institution of Engineers India
- Registered Civil Engineer Under Directorate of Town Planning Odisha
- OSHA Certified
- Individual study on Artificial lakes guided by Dr. P K Thampi, Hydro Geologist

WORK EXPERIENCE

❖ *June 2012 – Nov 2014 : Site Engineer : UNI Builders , Mallapally Pathanamthitta*

- **Responsibilities :** Site & Store Management, Preparing bills & site drawings, Ensuring quality of works and safety of workers

❖ *Nov 2014 – June 2015 : Asst. Project Engineer : Premier International Projects , Ruwi, Oman*

❖ **Projects Completed :**

- Vehicle Distribution Center for Saud Bahwan, Sohar Free zone (Fast Tract Project)
- Construction and maintenance of Asphalt roads in Rusthaq

- **Responsibilities :** Executing work as per drawings and specifications, Coordinates and meetings with consultant and clients, Preparing weekly and monthly progress reports, RFI preparations, Discuss, encourage and instruct respective supervisors, Site coordination, Monitoring work at every stage and conduct review meetings with Site Engineers and with supervisors, Ensuring the usage of approved materials, Conducting safety review meetings with Safety Dept., Preparing risk assessments, Coordinates with Quality Dept. and MEP Dept. ,Discuss with consultants for technical advice

❖ *June 2015 – August 2015 : Project Engineer : UNI Builders , Mallapally Pathanamthitta*

- **Responsibilities :** Preparing site drawings and specifications as per Client requirements, Providing proper guidance for Site Engineers, Arranging weekly meetings with Site In charges, Site coordination, Submitting project reviews to Superiors and Clients, Responsibility of Health and Safety, Material Management as per approved specifications, Coordinates with Sub Contractors like Interiors & MEP

❖ *Sept 2018 – Nov 2019 : Project Design Engineer : Nehemiah Group of Engineers and Consultancy , Nabarangpur, Odisha*

- **Responsibilities :** Preparing construction drawings as per client requirements, Meetings and discussions with clients, Coordinates with Structural designers ,Interior designers ,Fire safety installation contractors and MEP contractors, Monitoring works in daily basis and ensuring quality of works, In charge of Health and safety, Preparing risk assessments with coordination of site engineers and safety advisors

• **Projects Designed :**

- Theodore Public School (Phase 2) Nabarangpur Odisha – 1626 Sq.m
- Christian Hospital Nursing College and Hostel Facility Nabarangpur Odisha – 5795 Sq.m
- Church and Parish Hall for Blessing Home Nabarangpur Odisha – 900 Sq.m

❖ *Dec 2019 – Dec 2021 : Civil Engineer : Al Kaabi Trading and Contracting CO W.L.L Qatar*

- Civil Maintenance and Construction activities in Qatar Petro Chemical Company – **QAPCO**

• **Responsibilities :** Meetings and site visits with Plant Manager, Shift Supervisor regarding the scope of work and preparing safe procedure of work, Coordinates with Clients Engineering Dept. for approved drawings and technical guidance, Assigning Supervisors and PTW Lead Executors/ Lead Workers to execute the job, Preparing risk assessment in coordination with plant area owner ,client and contractor safety officers, Coordinates with other plant contractors, Ensuring the safety of workers, Ensure all the safety procedures are taken before commencing the work, In charge and responsible of manpower and equipment's in site, Participate in JSA meetings, Ensuring competent workers are assigned for each jobs, Coordinates with Safety officers/Advisors for conducting proper Training sessions, Maintaining all documents, Conducts safety review meetings on weekly basis

DECLARATION

I hereby declare that the above-written particulars are true to the best of my knowledge and belief.

SUMITH MATHEW

