

CURRICULUM VITAE

SREELEKSHMI N U

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CAREER OBJECTIVES

To build career in a growing organisation, where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

ACADEMIC PROFILE

QUALIFICATION	UNIVERSITY	YEAR OF PASSING
M.com (E-Commerce)	MG University Kottayam	(Doing)
B.com Finance & Taxation	MG University Kottayam	2014 - 2017
Higher Secondary	Board of Public Examination Kerala	2014
SSLC	Board of Public Examination Kerala	2012

PERSONAL SKILLS

- ✚ Good communication and organizational skills
- ✚ Active and quick learner
- ✚ Eagerness to learn
- ✚ Positive attitude
- ✚ Enthusiastic & smart Working nature

IT SKILLS

- ✚ Systems involving Microsoft Office Packages
- ✚ Thorough working knowledge in computerized environment

WORK EXPERIENCE

Organization : MANAPPURAM FINANCE LTD
Location : KALOOR, ERNAKULAM
Position : ASSISTANT BRANCH MANAGER
Period : From September 2019 Onwards

PERSONAL PROFILE

DATE OF BIRTH : 10-06-1996
FATHER'S NAME : ULLAS R S
GENDER : FEMALE
NATIONALITY : INDIAN
MARITAL STATUS : SINGLE
RELIGION : HINDU
PERMANENT ADDRESS : NERIYAMKOTT HOUSE
K K MADHAVAN MASTER LINE,
MAMANGALAM, PALARIVATTOM P O
ERNAKULAM
PIN – 682025
HOBBIES : ✚ LISTENING TO MUSIC
✚ TRAVELLING
MOTHER TONGUE : MALAYALAM
LANGUAGES KNOWN : MALAYALAM, ENGLISH

DECLARATION

I hereby solemnly affirm and declare that all the information given by me is true and correct

Date:

Place:

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