



NAMITHA NANDANAN

EXPERINCE

➤ Executive-Loyalty

Lulu International Shopping Mall (2019-Present)

Handling both front end and back of the successful program. And also preparing monthly and weekly reports for presentations and campaigns using Excel and MS Office.

Skills

- * Vlookup
- * Pivot
- * Outlook
- * Gmail
- * Stock Management
- * Customer Relation
- * Report Creation
- * Documentation
- * Data Management

➤ Documentation Assistant and Data Validator

Mail Caster (2018 Feb-Sep)

I was worked for a short period of time but I gathered knowledge in research, marketing and also in data validation and handling.

Skills

- * Excel
- * MS Office
- * Report Creation
- *Documentation
- * Coding
- * Validation Tools Handling
- * Social Media Handling
- * Data Gathering

OBJECTIVES

Engaging and patient customer service and data management professional with 2+ years of experience seeking an opportunity to enhance and utilize my professional and technical skills in a stable organization.

HIGEST EDUCATION

Degree: Bachelor of Computer Application

College: Swami Saswathikananda College

Year of study: 2015- 2018

LANGUAGE

- * Malayalam {Fluent}
- * English {Intermediate}
- * Hindi {Intermediate}

CONTACT

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DECLARATION

I here by declaring that all the information given above is true and best of my knowledge.

