



RESHMA BONIFACE

TO CONTINUE MY CAREER WITH AN ORGANIZATION THAT WILL UTILIZE MY SKILL TO BENEFIT MUTUAL GROWTH & SUCCESS.



8593953985



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muttam east



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EDUCATIONAL HISTORY

- MASTER OF PHYSICS,SACRED HEART COLLEGE THEVERA 2020
- BACHELOR OF PHYSICS,ST ALBERTS COLLEGE ERNAKULAM 2018
- TWELFTH GRADE,ST ANTONYS KACHERIPADY, 2015
- SSLC, ST TERESAS CONVENT GHS ERNAKULAM, 2013

CERTIFICATION COURSES

- CERTIFICATE COURSE IN HOSPITAL ADMINISTRATION (TUV SUD CERTIFICATION)
- PROFESSIONAL DIPLOMA IN BUSINESS ACCOUNTING.(TALLY,GST)

DECLARATION

I HERE BY DECLARE THAT THE ABOVE FLURISHED DETAILS ARE TRUE.

RESHMA BONIFACE

PROFESSIONAL HISTORY

Sr. Associate, Interking (Nov 2018-July 2021)

MAINTAIN WORKING KNOWLEDGE OF ALL HEALTH INFORMATION MANAGEMENT ISSUES,SUCH AS HIPPA & ALL HEALTH REGULATION UNDER THE HIPPA GUIDELINES.

AS AN ACCOUNT RECEIVABLE & BILLING ASSOCIATE, WORKED WITHIN THE OPERATIONS OF THE AR DEPARTMENT ENCOMPASSING INSURANCE, VERIFICATION & AUTHORIZATION, CHARGE ENTRY, CLAIM SUBMISSION, PAYMENT POSTING.

SKILLS

- MS OFFICE
- LATEX
- FORTAN
- COMMUNICATION
- FLEXIABLE
- CREATIVE
- PROBLEM SOLVING

LANGUAGES KNOWN

- ENGLISH
- MALAYALAM
- HINDI

ACHIEVEMENTS

- TWO DAY NATIONAL WORKSHOP AND HANDS ON TRAINING ON" MOOC AND E-LEARNING", RESEARCH CENTRE,(EMMRC),UNIVERSITY OF CALICUT OF UGC- CEC.
- NATIONAL SEMINAR ON "NANO MATERIAL SYNTHESIS AND CHARACTERIZATION", (IUCNN).
- AN ACTIVE NSS VOLUNTEER; HAS ATTENDED 2 MINI CAMPS, 1 MAJOR CAMP, 1 NATURE CAMP CONDUCTED AT OORAKKAD.