



VARGHESE PAUL

CONTACT

- +91 9400515807
+91 7306148212
- varghesepaul12@gmail.com
- Ernakulam, Kerala, India

ACADEMIC CREDENTIALS

MASTER OF HUMAN RESOURCE MANAGEMENT | 2021

- De Paul Institute of Science & Technology, Angamaly

BACHELOR'S DEGREE IN HOTEL MANAGEMENT AND CATERING SCIENCE | 2015

- Naipunnya Institute of Management & Information Technology, Pongam Koratty east Kerala, India

HIGHER SECONDARY | 2012

- De Paul English Medium Higher Secondary School, Angamaly

SSLC | 2010

- Sacred Heart Public School, Mookkannoor

TRAINING EXPERIENCE

- 3 months Industrial Exposure Training at Holiday Inn, Cochin. (From November 2014 to February 2015)
- 2 months Industrial Exposure Training at Holiday Inn, Cochin. (From July 2015 to August 2015)

CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

KEY SKILLS



EMPLOYMENT CHRONICLE

WAITER | Apr 2016 – Jun 2019
RIXOS BAB AL BAHR, RAS AL KHAIMAH

KEY RESPONSIBILITIES

- Take meal and beverage orders from customers and place these orders in the kitchen.
- Make menu recommendations and inform patrons of any specials.
- Deliver meals and beverages to tables when they have been prepared.
- Prepare the bill for tables when requested.
- Cash up bills and ensure that the correct amount has been paid.

CERTIFICATIONS

- CAZADORZ' 14 (Best Management Team Competition) held on Aug 13th 2014 at Naipunnya Institute of Management & Information Technology, Pongam
- Business Quiz of "AKRAYA 2020" South Zone Commerce Fest organized by the Department of Commerce, Sree Sankara Vidyapeedom College on 12th Feb 2020
- Treasure Hunt conducted on National Level Management Fest 2020 organized by School of Management Studies, UC College, Aluva on 7th Feb 2020
- The Obscured 2.0 conducted as Royal Albertian Fest 2020 organized by St. Albert's College, Ernakulam on 24th Jan 2020
- Best Management Team of Resonance 2.20 organized by National Level Management Fest on Jan 2020
- Treasure Hunt held on 26th & 27th Sept 2019 at Marian International Institute of Management
- Best Management Team conducted by Sahrdaya Institute of Management Studies, Thrissur on 25th Oct 2019

COMPUTER PROFICIENCY

MS Word/ Excel ★★★★★

MS PowerPoint ★★★★★

Internet & E- Mail ★★★★★

LANGUAGES KNOWN

English 90 %

Malayalam 100 %

Hindi 60 %

Tamil 50 %

INTERESTS



Music



Travelling



Farming

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience, Attentiveness and a positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT**-Management skills to direct others and review others performance.

ACHIEVEMENTS

- Best industrial trainee of Holiday Inn, Cochin for the month of December 2014.

PERSONAL DOSSIER

Gender : Male
Date of Birth : 08-08-1994
Nationality : Indian
Marital Status : Single
Permanent Address : Chakkiath (H),
Azhakam P.O. Mookkannoor - 683577
Ernakulam, Kerala, India

PASSPORT DETAILS

Passport Number : V5020518
Date of Expiry : 09/12/2031
Place of Issue : Cochin

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars

VARGHESE PAUL