

ATHIRA B

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CAREER OBJECTIVES

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings. To get an opportunity where I can make the best of my potential and contribute to the organizations growth.

ACADEMIC BACKGROUND

- **MBA** in Financial Management from Bharathiar University Coimbatore in the year of 2019
- **BBA** from SHREE VIDHYADHIRAJA COLLAGE OF ARTS AND SCIENCE KARUNAGAPPALLY (kerala university regular) in the year of 2014 - 2017
- **HSE**, Commerce with computer application.Boys higher secondary school karunagappally. In 2014 march
- **SSLC**, From A V G BHS Thazhava, Karunagappally

PROFESSIONAL SKILLS

- Good communication skills
- Proficient in MS World, Excel and Power point
- Well organized detail oriented ability to multitask
- Ability to lead teams providing direction and supervision where applicable
- Knowledge in hiring process and payroll management

Project work

TOPIC: Employee Absenteeism in the firm

Duration :- 1 month

A study on "Employee Absenteeism" is carried out The Alleppey Co-operative Spinning Mill (Ltd) Kayamkulam . To identify the rate of employee absenteeism and the various factors.

HOBBIES

- **DRAWING**
- **TRAVELING**

PERSONAL DETAILS

Date of Birth	-	23-04-1996
Sex	-	Female
Merital Status	-	Married
Husbend's Name	-	Vivek S Panicker
Father's Name	-	MuraleedharanPillai B
Mother's Name	-	Bindhu Bai S
Mother Tongue	-	Malayalam
Nationality	-	Indian
Address	-	Muraleemandiram, S R P M PO, Thazhava Karunagappally, Kollam Pin : 690539
Languages Known	-	Malayalam,English

Declaration: I hereby declare that all the above information is true to the best of my knowledge

Place: Thazhava

Date:

Yours Faithfully

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