

RESUME

JAMITHA VENUGOPAI

'Punartham'(H)

South Vazhakulam (P.O)

Aluva-683105

PH:9995052894



PERSONAL PROFILE

Name : JAMITHA VENUGOPAL
Father's name : K.R DAMODARAN
DOB : 06.05.1977
Contact number : 9995052894
Gender : Female
Nationality : Indian
Marital status : Married
Qualification : Degree completed (BA Economics), Typewriting Lower & M.S office
Languages known : Malayalam, English

Experience (2yrs and 3 months)

Worked as House Keeping Supervisor at Ernakulam Medical Center Hospital,Palarivattom

Key responsibilities

- Assigning housekeeping tasks to staff and inspecting work to ensure that the prescribed standards of cleanliness are met.

- Scheduling staff shifts and organizing replacements as required.
- Investigating and addressing complaints regarding poor housekeeping service.
- Providing training to the housekeeping staff

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge and belief

Place: Aluva

JAMITHA VENUGOPAL