

RESUME

SETHULAKSHMI

Kollakkottuthadathil (H)
Kulayattikkara P O
Arayankavu
Ernakulam
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CARRIER OBJECTIVES

Seeking a challenging job in an organization that provides an environment of continuous learning among its employees and achieve personal and organizational goals

ACADEMIC PROFILE:

- **SSLC** from St.Ignatious H.S.S Kanjiramattom
- **Plus Two** from Govt.V.H.S.S Chottanikkara
- **CO&PA** from Govt. Industrial Training Institute Ettumanoor
- **BSc Chemistry** from Devasom Board College Thalayolapparambu
- **Diploma in Montessori** from Asian College of Teachers

COMPUTER KNOWLEDGE

- MS Office
- Network Knowledge

WORKING EXPERIENCE

- 1 year experience as Students Counselor in R.R.Career Educational Institute
- 1 Year experience as Trainee in Central Institute Fisheries Technology Kochi
- 1 year experience as Personal Assistant in Central Institute Fisheries Technology Kochi

PERSONAL PROFILE:

Date of birth : 15/02/1992
Gender : Female
Nationality : Indian
Marital status : Married
Religion :Hindu
Father's name :Sabu K.V

Languages : Malayalam, English, Hindi

Hobbies and Interests :

- Music
- Reading
- Browsing

PERSONAL STRENGTHS:

- Optimistic and confident about my abilities
- Hardworking
- Commitment
- Good communication skill

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Arayankavu

Date:

Sethulakshmi