# Shiji Thomas

<u>Pharmacist</u> ● + 91 9400 541 603

Shijithomasprm@gmail.com

♥ Vyttila, Kochi 682019

# **CAREER OBJECTIVE**

Highly-qualified licensed pharmacist with Pharmacy Degree and 3+ Years of Experience seeking a position with a reputable pharmacy in which to apply my skills and knowledge of pharmaceuticals.

#### **CORE QUALIFICATIONS**

- In-depth knowledge of chemistry and mathematics related to pharmacy operations
- Proficient in computer skills and pharmacy computer programs
- Understanding of confidentiality laws and standards
- Capable of working independently or as part of a team
- Extremely organized in record keeping and paperwork
- Efficient customer service skills
- Commitment to safety standards and precautions
- Good at decision making
- Highly motivated and eager to learn new things, Quick and inquisitive leaner

#### COMPUTER SKILLS

- Proficient in computer skills and pharmacy computer programs
- Good with MS office (MS Word, MS Excel)
- Internet Savvy and Strong computer Knowledge

#### PROFESSIONAL REGISTRATION

Kerala Pharmacy Council Registration No : - 51532

#### **EXPERIENCE**

#### 6 Months

#### Ahalia Foundation Eye Hospital

#### Kalpetta-Wayanad

- Ensure proper labelling that includes patients' information, dosage instructions, and safety precautions
- Speak with customers and answer any questions they may have
- Communicate with doctors to ensure no mistakes are made
- Inward entry of the purchase bills
- Place orders of supplies, medications, and equipment needed in the pharmacy area
- Organized and stocked all medication, ensuring proper storage and safety precautions
- Make sale bill and collect cash from customers

## 2 Years St. Joseph Hospital

## Mukkam- Calicut

- Verify patient data and billing information
- Regularly complete paper work and enter prescription and ensure billing information into patient profiles
- Maintain proper storage and security conditions for all medicines
- Instructed patients on the proper dosage of medication, how to take it, possible side effects, when to call the doctor, etc.

#### 9 Months

#### St. Sebastian's Hospital

#### Cherupuzha-Kannur

- Instructed patients on the proper dosage of medication, how to take it, possible side effects, when to call the doctor, etc.
- Listen and resolve customer complaints
- Verify accuracy and completeness of information on prescriptions
- Put inward entry of the purchase bills and maintain proper documents

# EDUCATION AND TRAINING

- B.Pharm from Academy of Pharmaceutical Sciences Pariyaram- Kannur University in the year 2014.
- Plus Two Science from GHSS Kamballur, Higher Secondary Board of Kerala in 2009
- SSLC from GHSS Kamballur, Public Examination Board Kerala in 2007

# LANGUAGES KNOWN

English and Malayalam

# PERSONAL PROFILE

Present Address	:	House No:- CC 49/1240(1), 1st Floor, TERA -129
		Opp Metro Pillar No-916, Vyttila- Thripunithura Road
		Thykoodam Vyttila Ernakulam 682019
Name of Husband	:	Jijo C M
Father's name	:	Thomas Varkey
Date of Birth	:	04-March-1992
Sex	:	Female
Religion	:	Christian R C
Nationality	:	Indian
Marital Status	:	Married