MARY JOSNA A J

PHONE No : 7356746552

EMAIL : [Jomyjosna@gmail.com](mailto:Jomyjosna@gmail.com)

LOCATION : Ernakulam, KERALA

CAREER OBJECTIVE

To accept any challenge that come my way with an open attitude and reinforce my belief that being versatile is the way to success and the growth of self and organization. In this process I constantly update my knowledge and put my at most effort to deliver my best.

ACADEMIC QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SL.NO** | **QUALIFICATION** | **UNIVERSITY/ BOARD** | **YEAR** | **PERCENTAGE** |
| 1. | S.S.L.C | PUBLIC EAXMINATION BOARD OF KERALA | 2006 | 74% |
| 2. | PLUS TWO (COMMERCE) | PUBLIC EAXMINATION BOARD OF KERALA | 2008 | 72% |
| 3. | B.COM (COMPUTER APPLICATION) | M.G UNIVERSITY | 2011 | 64% |
| 4. | M.COM(FINANCE) | M.G UNIVERSITY | 2013 | 56% |

ADDITIONAL QUALIFICATION

Advanced diploma in financial accounting (Tally & EXNGN)

WORK EXPERIENCE

* 8 months experience in documentation process. I have worked as an assistant for the canonization work of Fr. Theophine O.F.M in Capuchin Ashram, Ponnurunni.
* In Southern Railway Employee’s Co-operative Society Ernakulam, I have handled billing matters and also worked as a cashier for 8 month in temporary bases.

PERSONAL SKILL

Responsible, adaptable for multitask environment team player, highly dedicated, willingness to embrace change and widen horizons of thinking and become practical.

PERSONAL DETAILS

Date of birth : 10/01/1991

Gender : Female

Marital status : Married

Father Name : A.P Joy

Mother Name : Johnsy Joy

Husband Name : Godwin Allesh

Nationality : India

Languages : English, Malayalam

Address : Mulloor House, near govt.H.S

Kongorpilly p.o, Ernakulam.

DECLARATION

I hereby declare that the above mentioned details are true and correct in the best of my knowledge and belief.

Thanking you

Yours Faithfully,

Place: Ernakulam MARY JOSNA A J

Date: 27.01.2022